



SRC 2020/2021 Term 2 Report

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Constitutional Responsibilities

The Vice-Chairperson shares the responsibility of the Chairperson of overseeing the Student Representative Council (“hereafter SRC”); and is responsible for the internal relations and discipline of the SRC.

Portfolio Overview

The main responsibility of the Vice-Chairperson of the SRC besides assisting the chairperson (Xola Njengele) in their duties is that of internal relations. The vice-chairperson maintains oversight over the progress made by members in their respective portfolios and is responsible for team building events which aims facilitate good working relationships between members.

Additionally, the Vice-Chair is responsible for maintaining discipline within the SRC and serves as the chairperson of the disciplinary committee, while also carrying the responsibility to appoint the managers, Disciplinary Committee, Electoral Committee and the Evaluation Panel of the SRC.

The position of Vice-Chairperson presents one with such an unique platform for engagement with both the SRC itself and the larger student community which has proven to be a wonderful opportunity to learn, plan and brainstorm alongside some of the best and brightest of campus.

Going forward I hope to utilise these platforms in order to promote the SRC’s culture of collaboration and to ensure that we as leader function optimally in order to effectively and fairly represent all students on all of our campuses.

South Africa Preamble of the Stellenbosch Student Constitution 2018 states: “We acknowledge our responsibility to participate in the democratic structures recognised by this Constitution. Subject to the provisions of the Constitution of the Republic of South Africa, the Higher Education Act, the Statute of Stellenbosch University and University regulations, we accept this as our binding Constitution.” The Vice-Chairperson’s role in leadership is part of the bigger picture to promote the founding values of the Constitution of the Republic of South Africa, 1996, namely human dignity, equality and freedom.

Committees / Task Teams

SRC Executive Committee:

The SRC Executive meets once a week to discuss ongoing developments within the SRC, to date we have had ten official executive committee meetings. The executive committee includes myself, Xola Njengele (Chairperson), Philip Visage (Financial Manager), Maki Kaseke (Student Wellness), Jarryd Luyt (AAC Chairperson) and Eduard Zehrt (Secretary General & Communications Officer).

Disciplinary Committee

As the vice-chairperson, you constitutionally mandated to elect a disciplinary committee and serve as the chairperson of that committee. The purpose of this structure is to oversee any disciplinary action that needs to be taken against SRC members in office for the term.

Members of the constitutionally elected committee for 2021 are as follow:

1. Philip Visage (SRC)
2. Janita van Zyl
3. Alice Mutyaba
4. Thamera Naicker

Institutional Forum (IF)

The Institutional Forum (IF) is one of the University's three main statutory bodies - the other two being the Council and the Senate. The IF of SU was initiated in August 1999 in accordance with the requirements of the Higher Education Act (Act 101 of 1997).

The functions and powers of the IF are laid down in section 31 of the Higher Education Act (Act 101 of 1997) as follows:

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"(a) the IF must advise the Council on issues affecting the University, including–

(i) the implementation of the Act and the national policy on higher education;

(ii) race and gender equity policies;

(iii) the selection of candidates for senior management positions;

(iv) codes of conduct, mediation and dispute resolution procedures; and

(v) the fostering of an institutional culture which promotes tolerance and respect for fundamental human rights and creates an appropriate environment for teaching, research and learning; and

(b) the IF must perform such other functions as determined by the Council."

As a member of the SRC, I have been elected by the SRC to fill one of two SRC seats on the statutory body. There is one meeting each quarter for which it is the responsibility of the 24 IF members to advise on policy decisions that SU must make. Additionally, I have recently been elected by the student sector of the IF to serve on the executive committee of the IF, my mission statement for this portfolio is as follow:

To ensure the effective representation of the student perspective in working towards the collective goals of the Institutional Forum as set out in Section 31 of the Higher Education Act. Accordingly, robust emphasis on fostering a positive institutional culture and the constructive collaboration between all sectors of the Institutional Forum.

Term Overview

The first part of second leadership term for the SRC is characterised by projects and duties primarily related to the welcoming program. As a part of this it is important that the SRC is back on campus well before the newcomers as they need to be a part of the preparation and offer support to House Committees, Staff and any other parties that are directly involved in the welcoming period. By this time it is also important that the team is well acquainted and that the roles and duties of each portfolio is clear as it will help to ensure that the welcoming period runs smoothly and that each member of the team pulls their weight.

This year, due to the challenges that COVID-19 presented us with, the entire team had not yet gathered in person by the start of our second term. It was therefore necessary to host Team

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Builders and Check-Ins to bring our team together during this time. The vice-chairperson is responsible for coordinating these sessions and to ensure that the team returns in time, which I determined would be the 21st of February. In the period before the return of the SRC, our Chairperson and myself also decided to return early in order to clean the SRC office and set it up to be an organised space for the SRC. The office duty schedule was also up during this time, this was a duty shared by the SRC executive, as many parents, students and leaders come to the office for assistance.

The Vice-Chairperson takes on a number of administrative tasks in this term that ranges from assisting with marketing material for Welcoming and Open day to helping with other portfolio's projects, I organised the photos and introductory posters for the SRC and became part of the Register All campaign and the Transport Campaign. The SRC blazers and golf shirts also needs to be ordered well in advance so do get those sizes the previous year already otherwise the blazers and shirts will only arrive after welcoming. I also helped SASCO to organise accommodation for newcomers that did not have accommodation when they got to campus. I would suggest preparing for this as it is a problem that the SRC faces each year, Dr Choice's office will be able to assist with these plans.

Once the welcoming period has passed, it is important to ensure the plans are clear for the term and that the projects start running. Xola and I, had an individual meeting with each member to check in and see how they are doing and what their plans for the term are, this also aided me in planning the team building camp which took place in April. Once these meetings had taken place we could create a calendar for the events that were happening to ensure we were all up to date and could support each other's projects. In future I would like to see these calendars posted to our relevant platforms. As the member responsible for internal matters, project updates and any other administrative tasks to and from Student Governance is handled on a daily basis.

During this term, with the help of the executive, I created a comprehensive office guide as we experienced some challenges with the booking of the boardroom and the conference room as well as adherence to COVID-19 protocols. I have also been responsible for the SRC following COVID-19 protocols within the office as well as at SRC engagements such as those had on the Rooiplein, in the times we currently find ourselves it has become an important part of any event organised and one must be sure to liaise with university safety staff as they were able to provide

assistance in this regard. This term also presented complaints that Disciplinary Committee had to investigate, these cases were, however, not escalated or referred. In this regard, I was also able to build up a relationship with Staff members that deal with University Discipline, a relationship that has been quite helpful as they offered advice and assisted in understanding internal process.

Term Timeline

SRC Executive Meeting #11 - 25th of January

SRC Executive Meeting #12 - 1st of February

SRC Meeting #4 - 2nd of February

SRC Meeting #5 - 17th of February

Check in meetings - 10th to 21st of February – Xola and myself had individual check in sessions with each member of the SRC. A report was generated for each member that guided us in check-ins and accountability.

SRC Executive Meeting #13 - 1st of March

SRC Meeting #6 - 3rd of March

Election Convenor Election - 10th -15th of March – Ms Francesca Visage & Ms Mosibudi Madkike was elected as the 2021 election convenors. Ms Madike resigned to registration difficulties shortly after her appointment.

Code of Conduct Workshop - 11th of March – SRC input was given into the process of the creation of a University wide Code Of Conduct.

SRC Meeting #7 (Emergency Meeting) - 11th of March

DisCo Meeting #5 - 15th of March

Team builder - 16th of March - Our first Team Builder was an informal fun activity. We had a Murder Mystery evening that was used as a bonding opportunity for the team.

SRC Meeting #8 -17th of March

SRC Executive Meeting #14 - 22nd of March

SRC Executive Meeting #15 - 26th of March

Team Building Camp - 26th – 28th of March - Our Team Building Camp took place over the last weekend in March. It included bonding sessions and strategic planning sessions. Our team also attended an event at the Military Academy over this weekend in order to show our support. The programme for this camp can be found in Annexure A.

SRC Executive Meeting #16 - 29th of March

DisCo Meeting #6 - 30th of March

SRC Meeting #9 - 31st of March

SRC Executive Meeting #17 - 7th of April

SRC Meeting #10 - 14th of April

SRC Executive Meeting #18 - 19th of April

SRC Meeting #11 - 21st of April

SRC Executive Meeting #19 - 26th of April

SRC Executive Meeting #20 - 3rd of May

Institutional Forum Executive Meeting - 3rd of May

Institutional Forum Meeting - 11th of May

#Action4Inclusion Hike - 16th of May - #Action4Inclusion is a SU student funding initiative aimed at ensuring academic inclusion by settling outstanding study fees for students in need. As a part of the leadership & Development portfolio I assisted in organising a Hike up Coetzenburg.

Leadership and Development

In previous years this was an SRC portfolio on its own but for this term the SRC has decided to include it as a part of the duties of the vice-chairperson considering that the vice-chairperson is also responsible for internal team building and leadership development. This part of the portfolio aims to foster a healthy and constructive leadership culture on campus that uplifts and develops leaders from all across campus in the various structures such as faculty committees,

societies and house committees. One should also note that although these structures function well on their own there is definitely room for the growth in collaboration between these structures as we are, after all, working together for the students and not each structure in singularity, this is one thing that I would like to see addressed during my term. My goal was to do consult structures and identify room for projects in order to properly plan and set up the projects to happen in the third and second term. The following are the projects that I am currently working on.

African Leaders Network

This initiative seeks to bring together student representative councils, student leaders and scholars in higher education across Africa to discuss pertinent issues affecting our continent. I have been working closely with Mr. Anele Mdepa and Mr. Nico Elma and various other stakeholders to get this program off the ground. The vision for this project is as follows:

- To prepare and empower the next generation of African young leaders to create equitable and prosperous communities.
- To connect African young leaders with industry leaders to help solve challenges facing the continent in the 21 Century.

We are currently collaborating with a number of other universities on this project.:

- Strathmore University (Kenya)
- University of Fort Hare
- University of Lagos
- University of Namibia
- University of the Western Cape
- University of Johannesburg
- University of KwaZulu Natal

The first conference is set to take place on the 10th and 11th of June with several esteemed guests lined up to speak at the event. The topics for our first conference are as follows:

- Student Governance best practices: a case study from African higher education institutions' student leaders.
- Digital divide: What does online learning mean for African universities?

- Student perspectives on the role of African Union in advancing student leadership on the African continent post Covid-19 pandemic.
- Ethical Leadership and Good Governance: What lessons can we learn from the members of the African Union in pursuing AU 2063 Goals?
- Modernizing student leadership in a truly African way by Africans for Africa underpinned by the philosophy and ethos of Ubuntu because 'you are because you are'.
- Technology and Innovation: the role of the African youth in driving socio-economic development in Africa.

The official invites and information for this online conference will be released shortly as the final guests for the event is confirmed.

Vision Project

Along with our Branding and Marketing manager Ms. Almé Engelbrecht we are working with the visual branding team of the university to set up a project that will include the vision of each SRC from this year to 2040 to visualise and eternalise the progress we make as an institution as we work towards Vision 2040.

SUleads & Other Leadership Development Conferences

I have consulted with a number of structures which includes the AAC (Jarryd Luyt), SC (Nomzamo Buthelezi) and PC (Joshua Eva) in order to analyse the need for leadership development on campus and to see what type of program would be ideal. Along with this I have also met with and spoken a number of staff members who work with these programs, this includes Mr Spurgeon Wilson, Ms. Tonia Overmeyer and members from the co-curricular office. From this, the possibility of SUleads was ruled out and a different Leadership program began to take shape. The programme has three parts, a video series, a development course and a conference. In the process of setting up the content for this program, members of the Philosophy, Law and Economics department was consulted in order to create a strong and holistic program, with the guidance of these individuals the creation of a leadership guideline has also begun.

Budget

Budget & Reasoning

The below budget has been formulated based upon the expenditure of the previous holders of the Vice-Chairperson and Leadership & Development Portfolios as well as the plans that I formulated for this term.

<u>Vice-chairperson</u>		
Requested Funds		R 27 300,00
Project	Note	Amount
Discretionary Fund		R 1 000,00
<u>Team Builder 1</u>	1	R 10 700,00
<u>Team Builder 2</u>	2	R 5 250,00
<u>DisCo Training</u>	4	R 5 000,00
<u>Printing</u>	5	R 1 600,00
<u>Team Morale Booster</u>	6	R 3 750,00
		R 27 300,00

Breakdown of Projects					
Note	Description	Expense Type	Quantity	Price	Amount
1	<u>Team Builder 1</u>				
	Venue	Venues	1,00	R 3 500,00	R 3 500,00
	Food & Beverages	Food & Drinks	1,00	R 4 000,00	R 4 000,00
	Transport	Transport	1,00	R 1 200,00	R 1 200,00
	Additional Resources	Other	1,00	R 2 000,00	R 2 000,00
					R 10 700,00
2	<u>Team Builder 2</u>				
	Venue	Venues	1,00	R 1 250,00	R 1 250,00
	Food & Beverages	Food & Drinks	1,00	R 3 000,00	R 3 000,00
	Transport	Transport	1,00	R 1 000,00	R 1 000,00
	Additional Resources	Other	1,00	R -	R -
					R 5 250,00
3	<u>DisCo Training</u>				
	Speakers	Compensation: External	1,00	R 1 000,00	R 1 000,00
	Speaker Gifts	Gifts & Awards	1,00	R 500,00	R 500,00
	Refreshments	Food & Drinks	1,00	R 2 000,00	R 2 000,00
	Venue	Venues	1,00	R 1 500,00	R 1 500,00
					R 5 000,00
4	<u>Printing</u>				
	Vision & Mission	Printing	1,00	R 1 000,00	R 1 000,00
	General	Printing	1,00	R 600,00	R 600,00
					R 1 600,00
5	<u>Team Morale Booster</u>				
	Food & Drinks	Food & Drinks	1,00	R 3 750,00	R 3 750,00
					R 3 750,00

<u>Leadership & Development</u>		
Requested Funds		R 13 600,00
Project	Note	Amount
Discretionary Fund		R 1 000,00
Leadership Training	1	R 11 800,00
Online Training	2	R 800,00
		R 13 600,00

Breakdown of Projects					
Note	Description	Expense Type	Quantity	Price	Amount
1	<u>Leadership Training</u>				
	SU Museum	Venues	1	R -	R -
	Refreshments	Food & Drinks	1	R 7 000,00	R 7 000,00
	Printing	Printing	1	R 2 000,00	R 2 000,00
	Marketing	Printing	1	R 2 000,00	R 2 000,00
	Speakers	Gifts & Awards	4	R 200,00	R 800,00
					R 11 800,00
2	<u>Online Training</u>				
	Speakers	Gifts & Awards	4	R 200,00	R 800,00
					R 800,00

Expenditure so far

Thus far, the only budget that I have utilised is that of the Morale Booster funds that I used for activities in our Team Building Camp and then our first small Team Builder. This is due to the fact that our camp was not paid for out of my cost centre, the expenditure of this can be found in the midterm financial report.

Plans for next term

Leadership Programme

As mentioned above in the projects that I have been working on, the Leadership Programme is starting to take shape. I will be working with Ms. Tonia Overmeyer's office in order to set up this program by using existing material and creating new material. The goal of this program is to create a sustainable leadership course that brings the different leadership structures together and standardises leadership development programs. This project will launch at the end of the second term and be going into the third term, in time for election season.

Development Course

This is a set of seminars, sessions and resources that will be released. These resources hope to assist students with things such as setting up a striking LinkedIn profile, taking pictures for CV's and tips on how to conduct memorable interviews.

SRC Strategic Planning Session

Set to take place in June, this session with the SRC will be hosted in order to discuss the plans we have left for the SRC and how we envision the handover process to take place.

House Meetings

I would like for us, as the SRC, to visit communities and do a small presentation in the meetings of communities in order to promote the help and programs that the SRC has to offer and also to encourage students to stand for leadership as we move into election season.

DisCo Training

A training session for the SRC Disciplinary Committee is set to take place in the second term.

Leadership Guideline

With the help of several structures, a guideline is being created for positional leadership. This is set to be published by August.

Important Contacts

SRC Contact Details

Executive	Woman	Xola Njengele	Chairperson	xn@sun.ac.za	Law	Stellenbosch	Council, ICBC, Honorary Degrees Committee
Executive	Student	Kira Alberts	Vice-Chairperson and Leadership & Development	kca@sun.ac.za	Art & Social Sciences	Stellenbosch	Institutional Forum, USKOF, Student Affairs Selection Committee (SASC)
Executive	Woman	Eduard Zehrt	Secretary General and Communications Officer	zehrt@sun.ac.za	AgriScience	Stellenbosch	
Executive	Woman	Philip Visage	Financial Manager	pvisage@sun.ac.za	Law/Economic & Management	Stellenbosch	Senate, Quality Committee, Naming Committee
Executive	Woman	Jarryd Loyt	Academic Affairs Council Chairperson	loyt@sun.ac.za	Engineering	Stellenbosch	Senate, Quality Committee, Academic Planning Committee
Executive	Student	Makahongwe Kaseke	Student Wellness	maki@sun.ac.za	Medicine & Health Sciences	Tygerberg	Bursaries and Loans, Senate
General Member	Student	Ayesha Abou-Zeid	Women & Queer Empowerment	ayeshabouzeid@sun.ac.za	Medicine & Health Sciences	Tygerberg	Council
General Member	Student	Gina Sibanda	Student Financial Access	gina23@sun.ac.za	Economic & Management Science	Stellenbosch	Bursaries and Loans
General Member	Woman	Unathi Ngumbela	Social Impact	unathin@sun.ac.za	Art & Social Sciences	Stellenbosch	Social Impact, MGD, Student Fees
General Member	Student	Vive Kobokana	Transformation	viwek@sun.ac.za	Science	Stellenbosch	Institutional Forum
Executive	Student	Leoné Wilkinson	Prim Committee Chairperson	wilkinson@sun.ac.za	Education	Stellenbosch	Senate
Executive	Woman	Joshua Eva	Prim Committee Vice-Chairperson	dawe@sun.ac.za	Economic & Management Science	Stellenbosch	
Executive	Student	Kristin Arends	Tygerberg Student Representative Council Chairperson	krcchair@sun.ac.za	Medicine & Health Sciences	Tygerberg	
Executive	Woman	Avumile Finza	Military Academy Chairperson	finza@sun.ac.za	Military Sciences	Saldanha	
Executive	Woman	Masixole Ndamandam	Senior Prim Committee Chairperson	masixolen@sun.ac.za	Art & Social Sciences	Stellenbosch	
Executive	Student	Nomzamo Buthelezi	Societies Council Chairperson and Policy Officer	shenge@sun.ac.za	Science	Stellenbosch	
Manager	Student	Almé Engelbrecht	Branding & Marketing	srcbranding@sun.ac.za	Engineering	Stellenbosch	
Manager	Student	Thimna Sotyato	Safety & Security	studentsafety@sun.ac.za	Medicine & Health Sciences	Tygerberg	
Manager	Woman	Rewaldo Carols	KuKo	srcculture@sun.ac.za	AgriScience	Stellenbosch	
Manager	Student	Precious Nhamo	Sustainability	sustainability@sun.ac.za	Economic & Management Science	Stellenbosch	
Manager	Woman	Khwezi Ndlovu	Sport	srcsport@sun.ac.za	Economic & Management Science	Stellenbosch	
Manager	Student	Lutgia Nicholas	Special Needs	specialneeds@sun.ac.za	Law	Stellenbosch	
Manager	Student	Sarah Kayembe	SU International	srsai@sun.ac.za	Medicine & Health Sciences	Tygerberg	USKOF

Staff Contact Details

Anele Mdepa (Student Governance Manager): anelemdepa@sun.ac.za

Thulani Hlatswayo (Student Governance): thulanis@sun.ac.za

Sharine Dowries (Student Governance Administration): sharine@sun.ac.za

Brandon Como (Risk Management): como@sun.ac.za

Tonia Overmeyer (Dean of Students): toniaovermeyer@sun.ac.za

Felicia Van Rooi (Head of Student Discipline): feliciavr@sun.ac.za

Audrey Poole (PA of Director of Student Affairs): audreyp@sun.ac.za

Prof Bradley Slade (Law Department, Public Law): bvslade@sun.ac.za

Prof Minka Woermann (Philosophy Department): minka@sun.ac.za

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Annexure A

Time	Activity	Facilitator	Topic/Goal
26 March: Day One			
<i>Leave from campus 16:00</i>			
18:00-18:30	Arrive & Settle In	N/A	SRC can find allocated rooms and settle in
18:30- 19:00	Ice Breaker	SRC Vice-Chairperson	
19:10 – 21:00	Braai	Oceanis Restaurant	'Circle Session' and Highlighting Expectations and goals for the camp
21:10- 22:30	Informal Team Building Session	SRC Vice-Chairperson	Bridge Building Activity
27 March: Day Two			
07:30- 09:00	Beach Games	SRC Vice-Chairperson	Fun Team Bonding activities
09:00-10:20	Breakfast	Oceanis Restaurant	
10:30- 12:00	Session #1	SRC Vice-Chairperson	Personality Tests & Team Dynamics
12:00-13:30	Session #2	SRC Chairperson	Whiteboard session <ul style="list-style-type: none"> - How do we work together? - How can we do better
13:50- 16:00	Session #3	SRC	Presentations <ul style="list-style-type: none"> - Fun and Interactive Presentations On their portfolio, goals and projects
16:00-17:00	Dinner	Brauhaus Restaurant	
<i>Leave for MilAc 17:00</i>			
28 March: Day Three			
08:00 – 09:30	Breakfast	Oceanis Restaurant	
<i>Leave for Campus 10:00</i>			