

TSRC Chairperson Half Year Report

TSRC 2023/2024

Inclusive. Innovative. Future-focused

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TSRC VISION AND MISSION

Vision:

We as the TSRC of 2023/2024, strive to be an intentional and proactive student body that approaches issues with a collaborative and solution-based mindset to holistically foster an empowering and transformative student experience.

Mission:

- Prioritise **V**isibility and accessibility, **I**nclusion, **S**ustainability, **I**nnovation, acc**O**untability and tra**N**sformation.
- Formulate and critically engage on policies that govern the Tygerberg Student Union.
- Foster transparency by utilizing effective communication channels.
- Employ a practical and multifaceted approach to enhance holistic student wellness.

Half Year Report

AUGUST 2023:

I. Name of Project: Meetings & Institutional Committees

Date	Details	Purpose	Key Role Players	Feedback
22 August 2023	TSRC Candidate Meeting	TSRC Executive Committee – Internal Elections	TSRC Elected Members, TSRC Ex-Officios, TEC Members	Progressed & concluded – Please see minutes for more information.
24 August 2023	TSRC Candidate Meeting	TSRC Executive Committee – Internal Elections	TSRC Elected Members, TSRC Ex-Officios, TEC Members	Progressed & concluded – Please see minutes for more information.
28 August 2023	TSRC General Council Meeting	Introduction of Committee. Role Expectation Discussion. Term Planning. Other TSRC Matters.	Entire TSRC	Progressed & concluded – Please see minutes for more information.

a) Details:

- Alignment with TSRC Vision & Mission:
 - Aligns with I-CARE2 Values and promotes accountability.

b) Challenges Faced:

- None that come to mind.

c) Feasibility:

- Extremely feasible with continued open communication and appropriate planning.

d) Budget – None from the TSRC Chairperson’s Cost Centre.

2. Name of Project: TSRC Executive Committee Appointment

- a) Details: This served to complete the formulation of the TSRC Executive Committee for the 2023/24 term of office.
- **Occurrence:** Each TSRC Elected member will have the opportunity to nominate themselves for a position on the Executive Committee. Following this, an internal election will be had to finalise the Executive Committee.
 - **Purpose:** To ensure that the primary executive body of the student leadership on the Tygerberg campus is established and may commence functioning.
 - **Alignment with the TSRC vision and mission:** To ensure that the TSRC has its designated members to perform tasks and fulfil responsibilities that will allow the TSRC to function within our mandate.
- b) Key players
- TSRC Chairperson: Mbanjo Sibande
 - TSRC Secretary: Sher-Ali Chhipa
- c) Date of event/ task: 24 August 2023
- d) What went well: All the positions were filled and all election protocols were followed.
- e) Project feasibility Completely feasible with sufficient planning, organisation and internal communication.
- f) Budget – None from the TSRC Chairperson's Cost Centre.



SEPTEMBER 2023:

I. Name of Project: Meetings & Institutional Committees

Date	Details	Purpose	Key Role Players	Feedback
4 September 2023	TSRC EC Meeting	Discuss EC Matters. Review & Approve TSRC GC Meeting Agenda.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
	Tygerberg Student Parliament Plenary Sitting	Election of the new Speaker and Deputy Speaker of the TSP.	Entire TSRC & members of the TSU	Progressed & concluded – Please see minutes for more information.
5 September 2023	TSRC EC Meeting	Discuss EC Matters. Have a handover Meeting with the Outgoing TSRC EC.	TSRC Executive Committee Members – Incumbent & Outgoing	Progressed & concluded – Please see minutes for more information.
6 September 2023	TSRC EC Meeting	Discuss EC Matters. Review & Approve TSRC GC Meeting Agenda. Discuss Core Portfolio Designations & Recommendations.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
	TSRC General Council Meeting	Discussing & Voting on Core Portfolios.	All TSRC Members	Progressed & concluded – Please see minutes for more information.



	TSRC Policy Unit Handover	To discuss the composition and functioning of the TSRC Policy Unit to ensure the passing on of Institutional Knowledge.	Incumbent & Outgoing TSRC Policy Officers	Progressed & concluded – Please see minutes for more information.
7 September 2023	SAC Meeting	To determine the SU Students that would receive awards at the 2023 Rector's Awards for Excellent Achievements.	All SAC members and representatives from the SCAC.	Progressed & concluded – Please see minutes for more information.
11 September 2023	TSRC EC Meeting	Discuss EC Matters. Review & Approve TSRC GC Meeting Agenda.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information
	TSRC General Council Meeting	Introduction of Committee. Role Expectation Discussion. Term Planning. Other TSRC Matters.	Entire TSRC	Progressed & concluded – Please see minutes for more information.
15 September 2023	SCoRSA Meeting	-	Members of SCoRSA	Progressed & concluded – Please see minutes for more information.
18 September 2023	TSRC Executive Committee Meeting	Discuss EC Matters. Plan for the term ahead.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.



21 September 2023	TPC Meeting	Introduce ourselves to the TPC in hopes of establishing a strong collaborative relationship.	TPC, TSRC Chairperson and Vice-chairperson	Progressed & concluded – Please see minutes for more information.
	TSRC Portfolio Manager Information Session	Notify prospective portfolio managers of the appointment process and answer any questions that they have.	Prospective portfolio managers, TSRC Chairperson and Vice-chairperson.	Progressed & concluded – Please see minutes for more information.
22 September 2023	TSRC Portfolio Manager Interviews	Interview prospective portfolio managers to complete the composition of the 2023/24 TSRC.	Prospective portfolio managers and TSRC Executive Committee.	Progressed & concluded – Please see minutes for more information.
25 September 2023	SRC Internal Elections	For the allocation of portfolios, completion of the	The entire SRC.	Progressed & concluded – Please see minutes for more information.
26 September 2023	SRC Internal Elections	For the allocation of portfolios, completion of the	The entire SRC.	Progressed & concluded – Please see minutes for more information.
	SU NSFAS Task Teams Meeting	Discussing the current situation/status of NSFAS and the institution, as well as preparations	Delegates chosen by the Chairperson of the NSFAS Task Team (Prof Stan du Plessis), as well as the SRC	Progressed & concluded – Please see minutes for more information.



			Chairperson & Treasurer, and the TSRC Chairperson.	
	TSRC Portfolio Manager Interviews	To complete the composition of the 2023/24 TSRC.	TSRC Executive Committee and prospective portfolio managers.	Progressed & concluded – Please see minutes for more information.
27 September 2023	ACTSA Meeting I	To raise and address student affairs issues on the Tygerberg campus with DSAf, Student Governance and Faculty stakeholders.	The Chairpersons of the TSRC, TSC, TPSC, TPC, the vice-chairperson of the TSRC, FMHS Programme Representatives, DSAf, and SG.	Progressed & concluded – Please see minutes for more information.
28 September 2023	Tygerberg (Osler) Hub Focus Group	To raise all the needs, wants, and desires for the TygerMaties Hub which is meant to provide facilities for the TSU, but primarily our CSO students.	Any interested students and the focus group coordinator.	Progressed & concluded – Please see minutes for more information.
	SRC Inauguration	To inaugurate the 2023/24 SRC and honour the contributions of the 2022/23 SRC.	The SRC and relevant institutional stakeholders.	Progressed & concluded – Please see minutes for more information.



29 September 2023	DVC of Learning & Teaching Meeting with TSRC	To raise issues experienced by Tygerberg students directly to the final person responsible for the majority of the quality of student life and the transformative student experience.	Prof Ramjugernath, the TSRC, members of the DMT.	Progressed & concluded – Please see minutes for more information.
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- a) Details:
- Alignment with TSRC Vision & Mission:
 - Aligns with I-CARE2 Values and promotes accountability.
- b) Challenges Faced:
- None that come to mind.
- c) Feasibility:
- Extremely feasible with continued open communication and appropriate planning.
- d) Budget – None from the TSRC Chairperson’s Cost Centre.

2. Name of Project: Trainings, Workshops & Events

Date	Details	Purpose	Key Role Players	Feedback
4 September 2023	SRC Announcement & Picture Taking	To announce the SRC of 2023/24.	All SU SRC Candidates, Rectorate, SRC Ex-officio Chairpersons and members of the Student Union.	Progressed & concluded – Please see minutes for more information.



7 September 2023	UCT SRC GBV Assembly with Young Leaders in Higher Education	To discuss the histories and statistics of GBV & Femicide in South Africa, as well as ways we can combat this.	All SRC members in Higher Education Institutions in the Western Cape	Progressed & concluded – it was an extremely educational and motivational experience.
	TSRC Inauguration	To inaugurate the 2023/24 TSRC and honour the 2022/23 TSRC.	The 2023/24 TSRC, members of DSAf, SG, etc.	Progressed & concluded – it was a beautiful evening.
13 September 2023	Student Governance Meet-&-Greet	To discuss the role of Student Governance in the functioning of the TSRC.	TSRC Members and representatives from Student Governance.	Progressed & concluded – it was a beautiful evening.
15 September 2023	Senior Student Leadership Development & Training	To equip student leaders with the institutional knowledge required to efficiently serve the SU student body in our prescribed contexts.	SU Student Leadership & Governance	Progressed & concluded – it was an extremely educational and motivational experience.



16 September 2023	Senior Student Leadership Development & Training	To equip student leaders with the institutional knowledge required to efficiently serve the SU student body in our prescribed contexts.	SU Student Leadership & Governance	Progressed & concluded – it was an extremely educational and motivational experience.
18 September 2023	TSRC Strategic Planning	To plan for the term ahead, determine our direction as a team and establish our vision and mission for the term.	All TSRC Members	Progressed & concluded – it was an extremely educational and motivational experience.
19 September 2023	Conversation with Dr Ali Bacher	-	Sports rep, the SRC, and other students.	Progressed & concluded – Please see minutes for more information.
	SRC Inauguration Rehearsals	To ensure that the inauguration ceremony runs smoothly.	All members involved in the inauguration's proceedings.	Progressed & concluded – Please see minutes for more information.



	SRC-Rectorate Meet-&-Greet	To introduce the 2023/24 SRC to the SU Rectorate and start building the foundation for a collaborative working relationship.	Members of the SRC and Rectorate.	Progressed & concluded – Please see minutes for more information.
20 September 2023	LGBTQIA+ Panel Discussion	To provide a platform to educate the TSU on the LGBTQIA+ community and provide the platform to discuss it and matters related to it.	Invited guests, DSAf and students.	Progressed & concluded – Please see minutes for more information.
29 September 2023	Senior Student Leadership Development & Training	To equip student leaders with the institutional knowledge required to efficiently serve the SU student body in our prescribed contexts.	SU Student Leadership & Governance	Progressed & concluded – it was an extremely educational and motivational experience.
29-30 September 2023	TSRC Leadership Training Camp	For leadership training, exchange of institutional knowledge, and a team-bonding experience.	Entire TSRC and outgoing TSRC Chairperson & Vice-chairperson.	Progressed & concluded – it was an extremely educational and motivational experience.

a) Details:

- Alignment with TSRC Vision & Mission:



- Allows me to embody and perpetuate the I-CARE2 Values as a student leader whilst equipping me to fulfil my constitutionally mandated responsibilities.

b) Challenges Faced:

- Maintaining concentration during the long training sessions.
- Extremely feasible with continued open communication and appropriate planning.

d) Budget – None from the TSRC Chairperson's Cost Centre.



OCTOBER 2023:

I. Name of Project: Meetings & Institutional Committees

Date	Details	Purpose	Key Role Players	Feedback
2 October 2023	TSRC EC Meeting	Discuss EC Matters. Review & Approve TSRC GC Meeting Agenda.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
	TSRC General Council Meeting	Term Planning. Portfolio Feedback. Other TSRC Matters.	Entire TSRC	Progressed & concluded – Please see minutes for more information.
3 October 2023	TSRC EC Portfolio Manager Interviews	To complete the composition of the 2023/24 TSRC.	TSRC Executive Committee and prospective portfolio managers.	Progressed & concluded – Please see minutes for more information.
4 October 2023	SRC Meeting	To discuss portfolio and institutional matters to serve the Student Union.	Members of the 2023/24 SRC.	Progressed & concluded – Please see minutes for more information.
5 October 2023	Student Parliament Plenary Sitting	To promote a platform for accountability, reflection and feedback.	SU Student leadership and all students willing and able to attend.	Progressed & concluded – Please see minutes for more information.



6 October 2023	DSAf LGBTQIA+ Panel - Debrief	To reflect on the event and discuss what went well and what we can improve on for the future.	DSAf planning committee.	Progressed & concluded – Please see minutes for more information.
6 October 2023	Tygerberg Student Parliament Evaluation Panel	To evaluate members of the 2022/23 TSP and reflect on their accomplishments.	Panelists chosen by Student Governance.	Progressed & concluded – Please see minutes for more information.
10 October 2023	Finance & NSFAS Discussion with the SRC, TSRC & PC	To inform student leadership on the state of things, opportunities available to students and answer any questions student leaders have.	SRC, TSRC & PC, as well as representatives from the finance department.	Progressed & concluded – Please see minutes for more information.
11 October 2023	SRC Meeting	To discuss portfolio and institutional matters to serve the Student Union.	Members of the 2023/24 SRC.	Progressed & concluded – Please see minutes for more information.
	CIRCoRe Discussion	To discuss different aspects of transformation at the institution and provide the opportunity for students to contribute their thoughts.	All invited guests and students.	Progressed & concluded – Please see minutes for more information.



16 October 2023	CIRCoRe Session with the 2023/24 SRC & TSRC	To discuss different aspects of transformation at the institution and provide the opportunity for students to contribute their thoughts.	All invited guests and students.	Progressed & concluded – Please see minutes for more information.
	TSRC Executive Committee Meeting	Discuss EC Matters. Review & Approve TSRC GC Meeting Agenda.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
	TSRC General Council Meeting	Term Planning. Portfolio Feedback. Other TSRC Matters.	Entire TSRC	Progressed & concluded – Please see minutes for more information.
17 October 2023	CIRCoRe Discussion/Dialogue	To discuss different aspects of transformation at the institution and provide the opportunity for students to contribute their thoughts.	All invited guests and students.	Progressed & concluded – Please see minutes for more information.
	SU Financial Systems Training	To train individuals on the new financial system	Student Treasurers.	Progressed & concluded – Please see minutes for more information.



	DSAf Meeting with the SRC	-	DSAf & the SRC.	Progressed & concluded – Please see minutes for more information.
19 October 2023	SRC Meeting	To discuss portfolio and institutional matters to serve the Student Union.	Members of the 2023/24 SRC.	Progressed & concluded – Please see minutes for more information.
23 October 2023	TSRC Executive Committee Meeting	Discuss EC Matters. Review & Approve TSRC GC Meeting Agenda.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
	FMHS Dean's Open Conversation	To discuss institutional and external factors that affect the FMHS and discuss how to resolve the issues we are experiencing.	Any interested parties.	Progressed & concluded – Please see minutes for more information.
25 October 2023	TSRC-DMT Meeting I	To notify the DMT of our progress, student issues and discuss on how to best serve the TSU by effectively contributing to a transformative student experience.	TSRC and the DMT.	Progressed & concluded – Please see minutes for more information.



26 October 2023	SU Welcoming Programme Committee Meeting	To plan the welcoming programme and collaborate to provide an inclusive and joyful welcoming experience for SU's newcomers.	Representatives of all the structures and departments involved in organising welcoming.	Progressed & concluded – Please see minutes for more information.
30 October 2023	TSRC Executive Committee Meeting	Discuss EC Matters. Review & Approve TSRC GC Meeting Agenda.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
	TSRC General Council Meeting	Term Planning. Portfolio Feedback. Other TSRC Matters.	Entire TSRC	Progressed & concluded – Please see minutes for more information.
	SU NSFAS Task Team Meeting	Discussing the current situation/status of NSFAS and the institution, as well as preparations	Delegates chosen by the Chairperson of the NSFAS Task Team (Prof Stan du Plessis), as well as the SRC Chairperson & Treasurer, and the TSRC Chairperson.	Progressed & concluded – Please see minutes for more information.
31 October 2023	Rectorate Strategic Planning Session	-	-	Progressed & concluded – Please see minutes for more information.



- a) Details:
- Alignment with TSRC Vision & Mission:
 - Aligns with I-CARE2 Values and promotes accountability.
- b) Challenges Faced:
- None that come to mind.
- c) Feasibility:
- Extremely feasible with continued open communication and appropriate planning.
- d) Budget – None from the TSRC Chairperson’s Cost Centre.

2. Name of Project: Trainings, Workshops & Events

Date	Details	Purpose	Key Role Players	Feedback
1 October 2023	TSRC Leadership Training Camp	For leadership training, exchange of institutional knowledge, and a team-bonding experience.	Entire TSRC and outgoing TSRC Chairperson & Vice-chairperson.	Progressed & concluded – it was an extremely educational and motivational experience.
5 October 2023	Rector’s Awards for Excellent Achievement	To celebrate the achievements of the students at our institution.	SU Student Leadership & Governance.	Progressed & concluded – it was an extremely beautiful motivational experience.



7 October 2023	CSC Training	To offer additional training and information so that student leaders are aware of their contributions to the student community context.	All SU Student leaders and delegates from the CSC.	Progressed & concluded – the acquired documents and knowledge were passed on.
9 October 2023	Sustainability World Café	To equip student leaders with the knowledge regarding the WHO's Sustainability World Goals and how we can play a role in using them to efficiently serve the SU student body in our prescribed contexts.	SU Student Leadership & Governance	Progressed & concluded – it was an extremely educational and motivational experience.
16 October 2023	Candlelight Ceremony	To honour and remember those that have passed away.	The TSU	Progressed & concluded – it was a community-centring experience.
18 October 2023	Institutional Governance Function Training with the 2023/24 SRC & TSRC	To illustrate the purpose of student governance in the institution and the opportunity for collaboration	The 2023/24 SRC and SRC, as well as SG.	Progressed & concluded – Please see minutes for more information.



		with the institution's student leadership.		
20 October 2023	Student Court, Student Parliament & Die Matie Ceremony	To honour members of the Student Court, Student Parliament & Die Matie for their hard work, efforts and contributions.	Student Court, Student Parliament & Die Matie	Progressed & concluded – it was a pleasure to observe our colleagues being honoured.
20-22 October 2023	SRC Camp	To plan for the term and bond as a team.	The 2023/24 SRC.	Progressed & concluded –wee learnt a lot about collaborative leadership and ourselves..

a) Details:

- Alignment with TSRC Vision & Mission:
 - Allows me to embody and perpetuate the I-CARE2 Values as a student leader whilst equipping me to fulfil my constitutionally mandated responsibilities.

b) Challenges Faced:

- Maintaining concentration during the long training sessions.

c) Feasibility:

- Extremely feasible with continued open communication and appropriate planning.

d) Budget – None from the TSRC Chairperson's Cost Centre.

3. Name of Project: Collaborative Initiatives

- a) Details: Being the chairperson means that although my role I mainly administrative, I assist most if not all of my colleagues with their initiatives, realise opportunities for internal collaboration, and communicating with external stakeholders.
- Occurrence: Collaborating with colleagues within the TSRC and our mentors
 - Purpose: To ensure the fulfilment of our mandate, promote collaboration (and team bonding) whilst optimising the use of resources available to us.
 - Alignment with TSRC Vision & Mission:
 - Aligns with I-CARE2 Values and promotes accountability.
- b) Task(s):
- Appointing the remainder of the TSRC EC.
 - Interviewing & appointing the TSRC Portfolio Managers, Scribes and Policy Unit Secretary.
 - Interview and appointment of the TSRC Office Manager.
 - Appointment of the TSRC Honorary President.
 - Presentations for the 2023/24 TSC.
- c) Project feasibility: very feasible.
- d) Budget – none from the Chairperson's budget



NOVEMBER 2023:

I. Name of Project: Meetings & Institutional Committees

Date	Details	Purpose	Key Role Players	Feedback
2 November 2023	TSRC EC Meeting – Budgetary Discussion	Discuss EC Matters, go through year plans, and determine budgetary allocations. Plan for the remainder of the term.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
	In-Person Joint Faculty Board Meeting	Appoint a new dean.	Members of all Faculty Boards, Senate, IF, and Rectorate.	Progressed & concluded – Please see minutes for more information. The presentations and 1 st round of voting for appointment of a faculty Dean also took place
	IF Meeting – Voting for Executive Committee	To vote and complete the executive committee of the IF.	IF members, including	Progressed & concluded – Please see minutes for more information.
	Inaugural Professorial Lecture – Law Faculty	Inaugurate an SU law professor.	Guests, the Dean of the Faculty of Law and the Professor being inaugurated.	Progressed & concluded – Please see minutes for more information.



3 November 2023	TSRC EC Meeting – Budgetary Discussion	Discuss EC Matters, go through year plans, and determine budgetary allocations. Plan for the remainder of the term.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
	MBChB Programme Evaluation Project - Combined Working Group			Progressed & concluded – Please see minutes for more information.
6 November 2023	TSRC EC Meeting – Budgetary Discussion	Discuss EC Matters, go through year plans, and determine budgetary allocations. Plan for the remainder of the term.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
8 November 2023	TSRC EC Meeting – Budgetary Discussion	Discuss EC Matters, go through year plans, and determine budgetary allocations. Plan for the remainder of the term.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.



14 November 2023	TSRC EC Meeting – Budgetary Discussion	Discuss EC Matters, go through year plans, and determine budgetary allocations. Plan for the remainder of the term.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
16 November 2023	TSRC EC Meeting – Budgetary Discussion	Discuss EC Matters, go through year plans, and determine budgetary allocations. Plan for the remainder of the term.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
21 November 2023	SRC Extraordinary Meeting	To discuss portfolio and institutional matters to serve the Student Union.	Members of the 2023/24 SRC.	Progressed & concluded – Please see minutes for more information.
24 November 2023	Senate Meeting	Confidential	Senate Members	Progressed & concluded – Please see minutes for more information.
28 November 2023	TSRC Chairperson & Vice-chairperson Meeting with FMHS Business Management	To determine the role of student leaders in the acquisition of external funding, as well as the processes in place to aid in	TSRC Chairperson, Vice-chairperson, and Mr Spies.	Progressed & concluded – Please see minutes for more information.



		the raising of funds.		
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a) Details:

- Alignment with TSRC Vision & Mission:
 - Aligns with I-CARE2 Values and promotes accountability.

b) Challenges Faced:

- None that come to mind.

c) Feasibility:

- Extremely feasible with continued open communication and appropriate planning.

d) Budget – None from the TSRC Chairperson’s Cost Centre.

2. Name of Project: Trainings, Workshops & Events

Date	Details	Purpose	Key Role Players	Feedback
7 November 2023	ABSA Student Luncheon	To establish how to improve the relationship that ABSA has with the institution and how they can contribute	ABSA representatives,	Progressed & concluded – it was an extremely educational and motivational experience.
10 November 2023	TSRC Dinner with Rectorate & Student Governance	For social networking, exchange of institutional knowledge, and a team-bonding experience.	Entire TSRC and members of Rectorate, DSAf & Student Governance.	Progressed & concluded – it was an extremely educational and motivational experience.



28-29 November 2023	2024 Welcoming & Registration Workshop	To prepare for the 2024 Welcoming and Registration period by communicating what each structure will do and how we may assist one another.	All student leadership at SU and our supporting structures.	Progressed & concluded – Please see minutes for more information.
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a) Details:

- Alignment with TSRC Vision & Mission:
 - Allows me to embody and perpetuate the I-CARE2 Values as a student leader whilst equipping me to fulfill my constitutionally mandated responsibilities.

b) Challenges Faced:

- Maintaining concentration during the long training sessions.

c) Feasibility:

- Extremely feasible with continued open communication and appropriate planning.

d) Budget – None from the TSRC Chairperson's Cost Centre.

3. Name of Project: Collaborative Initiatives

e) Details: Being the chairperson means that although my role I mainly administrative, I assist most if not all of my colleagues with their initiatives, realise opportunities for internal collaboration, and communicating with external stakeholders.

- Occurrence: Collaborating with colleagues within the TSRC and our mentors
- Purpose: To ensure the fulfilment of our mandate, promote collaboration (and team bonding) whilst optimising the use of resources available to us.
- Alignment with TSRC Vision & Mission:
 - Aligns with I-CARE2 Values and promotes accountability.

f) Task(s):

- Protocol development for Emergency Accommodation with DSAf.
- The #MatiesHaveDrive Initiative.



- Being on the SDWG and NSFAS Task Team.
- g) Project feasibility: very feasible.
- h) Budget – none from the Chairperson's budget.



DECEMBER 2023:

I. Name of Project: Meetings & Institutional Committees

Date	Details	Purpose	Key Role Players	Feedback
8 December 2023	TSRC EC Meeting – Budget Discussions	Discuss EC Matters & discuss budgetary allocations.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
12 December 2023	TSRC EC Meeting – Budget Discussions	Discuss EC Matters & discuss budgetary allocations.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.
13 December 2023	TSRC EC Meeting – Budget Discussions	Discuss EC Matters & discuss budgetary allocations.	TSRC Executive Committee Members	Progressed & concluded – Please see minutes for more information.

a) Details:

- Alignment with TSRC Vision & Mission:
 - Aligns with I-CARE2 Values and promotes accountability.

b) Challenges Faced:

- None that come to mind.

c) Feasibility:

- Extremely feasible with continued open communication and appropriate planning.

d) Budget – None from the TSRC Chairperson's Cost Centre.

2. Name of Project: Trainings, Workshops & Events



Date	Details	Purpose	Key Role Players	Feedback
5 December 2023	Information Session: GBV-related legislation, SU Services & Support	To establish understanding amongst student leaders regarding the latest legislation and how the institution will help us and aid and support students.	SU Student Leadership,	Progressed & concluded – it was an extremely educational and motivational experience.

d) Details:

- Alignment with TSRC Vision & Mission:
 - Allows me to embody and perpetuate the I-CARE2 Values as a student leader whilst equipping me to fulfill my constitutionally mandated responsibilities.

e) Challenges Faced:

- Maintaining concentration during the long training sessions.

f) Feasibility:

- Extremely feasible with continued open communication and appropriate planning.

d) Budget – None from the TSRC Chairperson's Cost Centre.

3. Name of Project: Document & Policy Formulations/Reviews & Institutionalisation

- TSRC Portfolio Amendments Guidelines
- TSRC 1st Quarter Tasks Document
- TSRC Announcements.
- TSRC Mentor Contract

January 2024:

1. Name of Project: Meetings & Institutional Committees

- 8/1/24:
 - TSRC Executive Committee Meeting
 - TSRC General Council Meeting
- 11/1/24: TSRC EC & Mentors Meeting
- 15/1/24: TSRC Executive Committee Meeting
- 17/1/24: TSRC Welcoming & Registration Task Team Meeting
- 18/1/24:
 - SU Welcoming Committee Meeting
 - TSRC VISION Task Team Meeting
 - TSRC Meeting with Student Governance
 - TSRC Study Spaces Task Team
- 19/1/24: TSL Meeting with FMHS Business Management
- 22/1/24:
 - SRC Meeting
 - TSRC General Council Meeting with DSAf
 - TSRC Executive Committee Meeting
- 24/1/24:
 - FMHS Registration Check-In Meeting
 - SU Welcoming & Registration Refresher Session
 - Emergency SRC Meeting
- 25/1/24:
 - TygerMaties Cluster Planning
 - Emergency TSRC Executive Committee Meeting
- 29/1/24:
 - TSRC Executive Committee & Student Governance Meeting
 - TSRC Executive Committee Meeting
- 30-31/1/24: SRC Debriefs
- 31/1/24:
 - TSRC Welcoming & Registration Task Team Meeting
 - FMHS Registration Check-In Meeting

2. Name of Project: Positional Appointments

- TSRC Sub-committees – Round 1 & 2
- TSRC Financial Assistant

3. Name of Project: Document & Policy Formulations/Reviews & Institutionalisation

- TSRC Mentor Guidelines
- TSRC Mentor Contract
- TSRC Announcements
- TSRC Task Team & Mentor Agendas
- TSRC Welcoming & Registration Presentations

4. Name of Project: Initiatives & Events



- TSRC Portfolio Mailboxes Creation
- Updating TSRC Chairperson Repository

**The 2nd quarter will be updated, and elucidation provided in subsequent reports. Please email me if you have any questions and for the updated version.*



February 2024:

- 1. Name of Project:** Meetings, Institutional Committees, Trainings & Workshops
 - 1-28/2/24: The meetings were many. Please enquire for more information.
- 2. Name of Project:** Document & Policy Formulations/Reviews & Institutionalisation
 - SU Disability Access Policy
 - TSRC Financial Assistant Guidelines
 - TSRC Honorary President – Memorandum of Expectations
 - TSRC Announcements
 - TSRC Task Team Documentation
 - SU Welcoming & Registration – Documentation for different student leadership structures
- 3. Name of Project:** Positional Appointments
 - TSRC Financial Assistant
 - TEC Convenor
 - TSRC Executive Committee – Additional Member
- 4. Name of Project:** Portfolio-based Events & Position Acquisition
 - IEC on Tygerberg
 - Student Imbizo – Constitutional Review Committee
- 5. Name of Project:** TSRC Executive Committee Portfolio Reshuffle
 - Acquisition of Treasurer Portfolio
 - Election & Appointment of TSRC Executive Committee Additional Member

Half Year Summary

1st Quarter Summary

The first quarter of the term began somewhat smoothly as we had to extend the internal caucus and appointment of our executive committee. I was overjoyed to have received the trust of my colleagues in their appointing of me as the TSRC Chairperson for the 2023/24 term. This began to pick up pace rather quickly and I could not have imagined the magnitude of the honour and responsibility of serving the TSU and the broader Stellenbosch University community.

I had to completely restructure every aspect of my life as with the elevation in my title came the elevation in administrative and representative time required of me. The balance between leadership, academic commitments, and personal well-being became non-existent. The turbulence only increased and, however, the progress we made in but a few months was impressive if I do say so myself.

2nd Quarter Summary

This quarter was eventful, and I am happy that the team got closer. I did find this quarter rather challenging, over and above the usual expected turbulence and difficulty at the beginning of the year. There were many issues, but I believe we worked effectively in resolving issues – especially given the barriers we experienced. I took a leave of absence for about 2 weeks the vice-chairperson was exceptionally helpful in my time away.

I have grown quite a bit from the challenges I have experienced and my desire to serve the TSU has not dissipated, thankfully.

Yours in Transparent Student Leadership and Governance,

[Mbano Musa Sibande]