

28 October 2024

HERS-SA ACADEMY 2024 – REGISTRATIONS ARE OPEN
24th – 28th August 2025

Dear Stakeholder

The Higher Education Resource Services - South Africa (HERS-SA) will once again host its annual ACADEMY for Women Leaders in Higher Education at the Double Tree by Hilton Hotel, Upper East Side, Woodstock, Cape Town from Sunday, 24th August to Thursday, 28th August 2025. The ACADEMY will also be offered as a hybrid (in-person and virtual).

HERS-SA was founded in 2003 to address the critical shortage of women in senior positions in Higher Education, a major area of concern within the sector. The organisation has been providing professional and leadership development opportunities for women in Higher Education in South Africa at its ACADEMY for 21 years and has had over 1800 women to date attend this prestigious leadership development programme. There are limited spots available, and institutions are encouraged to select candidates as soon as possible to attend the week-long residential ACADEMY. The HERS-SA ACADEMY offers a unique opportunity for women to shape their learning according to their development needs by selecting to participate in a range of plenary sessions, development workshops, breakaway activities and attending talks by well-known leaders in Higher Education and other sectors from our set programme. Our breakfast, lunch and evening dinners offer further networking opportunities.

You are hereby invited to nominate and sponsor womXn from your institution who are currently employed in or who possess the potential to be employed in leadership positions.

HERS-SA ACADEMY. This includes women who:

- currently hold a leadership position in a HE institution;
- aspire to be in a leadership position;
- wish to prepare for a senior management position in a HE institution;
- would value the opportunity to meet and network with other senior women employed in HE in Southern Africa and in other international institutions.

APPLICATION PROCESS AND FEES

The fee for the 2025 ACADEMY is R27200.00 (in-person) and R20000.00(online) inclusive of 15% VAT.

The **IN-PERSON FEE** INCLUDES all ACADEMY costs, materials, refreshments, lunches and official for programmed dinners and access to the HERS-SA Higher Education Women Leaders Awards on Thursday evening. **The fee EXCLUDES delegate travel and accommodation costs (on bed & breakfast), and dinner on Tuesday evenings).**

The **ONLINE FEE** includes an online hosting platform and support by an event hosting organisation but excludes catering, awards and bag costs.

Please contact the Director at director@hers-sa.org.za for any enquiries. Upon receipt of an e-mail request from an institution's Human Resources division or an individual to reserve a place/s, HERS-SA will invoice either the institution or the individual for payment of the fee due. Only upon receipt of the fee, will delegates be provided with the link to the ACADEMY webpage where they can register for the ACADEMY.

Kindly note that places for the 2025 ACADEMY are limited so early bookings AND full payment of the ACADEMY fees are encouraged to secure a place/s. Should the ACADEMY fees not be paid in full by Thursday, 27 June 2025 (unless prior arrangements are made), the delegate/s space/s will be offered to the next interested party on our waiting list.

Cancellation:

Please note that should you wish to cancel your application the following refund policy will strictly apply: Requests to cancel registrants must be sent to director@hers-sa.org.za by the 14th of July 2025. Anyone who has purchased a registration and does not attend will NOT receive a refund. If a delegate can't attend in person, changes made online will be charged for online attendance. Any changes after the 14th of July 2025 will be made with no refund for the price variance online. This cancellation notice applies to attendee registration only and does not apply to hotel bookings. Contact the hotel directly for cancellation.

Delegate Substitution:

Substitution is permitted without incurring any additional fees at any meeting.

Any such modifications must be communicated in writing to our office at least a week before the event.

There will be no refund granted if a registered delegate does not cancel and does not show up for the ACADEMY.

Accommodation:

- **Single Guest Rooms @ R1995.00 bed and breakfast, per person, per night**
- **Twin Guest Rooms @ 2395.00 bed and breakfast, per room, per night**
- **1% Tourism Levy**
- **Overnight guest parking @ R60.00 per bay, per day – SUBJECT TO AVAILABILITY (Kindly advise whether this will be a bill back to the university account or for the delegate)**

Kindly liaise with Asanda Makhofola for accommodation bookings: Asanda.Makhofola@hilton.com

Institutions that are centrally sponsoring women and only covering the conference fee are

strongly advised to communicate this in advance with their faculties and departments before providing HERS-SA with the nominated list of names.

All institutions with delegates at the 2025 ACADEMY will be afforded use, by request, of HERS-SA social media platforms to post leadership/management vacancy alerts to the wider HERS-SA network. We do offer an opportunity to advertise on our website at a fee.

For more information, please contact me, Brightness Mangolothi at director@hers-sa.org.za. We are happy to assist with all your questions and hope to see your institution's women well represented at the upcoming academy.

Yours in gender transformation

A handwritten signature in black ink, appearing to read 'Mangolothi', with a stylized, cursive script.

Brightness Mangolothi
Director: HERS-SA