

Process flow: Reappointment of a Deputy Vice-Chancellor (short procedure)

COUNCIL

Process management by Registrar's Office (as the secretariat of Council) in collaboration with Human Resources (HR)

The Rector approaches the Deputy Vice-Chancellor twelve (12) months before the expiry of the term of office and enquires whether they wish to continue for a second term. A shortened procedure may be followed at most once.

If a Deputy Vice-Chancellor wishes to continue for a second term, they must submit the following documents to the Rector:

1. A report pertaining to performance achieved during their current term.
2. Feedback from direct reports and key stakeholders.
3. A vision statement for a possible second term.
4. An updated detailed curriculum vitae.

The Rector must submit the documents to Council via the Human Resources and Remuneration Committee of Council for decision-making on whether the short or long procedure should be followed.

INSTITUTIONAL FORUM (IF) & SENATE

If Council decides on the short procedure, the following documents must be presented by the Chair of Council (or delegate) to the IF and Senate to inform their vote on the reappointment of the incumbent:

1. A report pertaining to performance achieved during the Deputy Vice-Chancellor's current term.
2. Feedback from direct reports and key stakeholders.
3. The Deputy Vice-Chancellor's vision statement for a possible second term.
4. An updated detailed curriculum vitae.

The results of the voting are presented to Council.

Process flow: Reappointment of a Deputy Vice-Chancellor (short procedure)

COUNCIL

Process management by Registrar's Office (as the secretariat of Council) in collaboration with Human Resources (HR)

INSTITUTIONAL FORUM (IF) & SENATE

Page
1

If the incumbent, with due consideration for the voting in Senate and the IF, obtains an absolute majority (50% + 1) of votes of members of Council present and voting, the incumbent is appointed for a further term, with the duration thereof determined by Council.

The Chair of Council informs the incumbent of the final decision.