

Academic colleagues are welcome to request the inclusion of **new matters** in the agenda of the FMHS Committee for Postgraduate Research (CPR). Such requests may be sent by email to Dr Liela Groenewald at LGR@sun.ac.za before the agenda closing date of the relevant CPR meeting. Inclusion of an agenda item is at the discretion of the chairperson.

Calendar entries or edits are placed on the agenda via departmental postgraduate committee reports. Please note the turnaround time from CPR submission to Calendar inclusion is more than a year, as a result of the different levels of scrutiny and approval. As the yearbook is published once per annum, earlier submission will not expedite the process. Calendar items may be submitted in October or November for inclusion in the agenda of a January meeting of the CPR, leading to a Calendar entry in the following academic year.

Note: Please send all submissions sooner rather than later, as final SU cut-off dates lead tightly into bi-annual graduation cut-off dates as determined by the SU Senate.

Matters for the CPT: New PhD programmes serve at the Dean's Management Team and thereafter at the FMHS Committee for Postgraduate Teaching (CPT), rather than the Committee for Postgraduate Research. The last opportunity to submit Calendar edits for a particular academic year is the first CPT meeting of the previous academic year. Enquiries on this process may be addressed to Mr Gift Nyirenda, Assistant Head of the Centre for Academic Administration (Tygerberg campus) at gift@sun.ac.za.

Applications or motivations for simultaneous registration for a PhD or research master's degree and a different qualification, must be submitted both to the CPR and the CPT; and this dual submission should be noted in the report.

