



# Student Fees



Study fees and other costs for students; Rules

CALENDAR PART 3



UNIVERSITEIT  
iYUNIVESITHI  
STELLENBOSCH  
UNIVERSITY

100  
1918 - 2018



**VERSION HISTORY**

<b>VERSION</b>	<b>DATE PUBLISHED</b>
<b>1</b>	By 31 December 2020
<b>2</b>	31 January 2021

# CALENDAR

## 1. Amendments, liability and accuracy

- 1.1. In this publication any expression signifying one of the genders includes the others equally, unless inconsistent with the context.
- 1.2. The University reserves the right to amend the Calendar parts at any time.
- 1.3. The University Council and Senate accept no liability for any inaccuracies that the Calendar parts may contain.
- 1.4. Every reasonable care has been taken, however, to ensure that the Calendar parts reflect the relevant information to hand as at the time of publication fully and accurately.

Please note that the information in this Calendar part, and also in the other Calendar parts, is subject to change, as and when necessary, for as long as uncertainty regarding the Covid-19 situation persists.

## 2. Where do I find the Calendar parts?

- 2.1. The individual Calendar parts are available in Afrikaans and English online at [www.sun.ac.za/calendar](http://www.sun.ac.za/calendar), with the exception of Part 13 (Military Science), which is only available in English.

## 3. The division of the Calendar into 13 parts

- 3.1. Parts 1, 2 and 3 contains general information applicable to all students. Therefore, please be sure to take note of the provisions in Part 1 of the Calendar that apply to you.
- 3.2. Parts 4 to 13 are the Calendar parts of the respective faculties.

Part	Calendar
Part 1	General
Part 2	Bursaries and Loans
Part 3	Student Fees
Part 4	Arts and Social Sciences
Part 5	Science
Part 6	Education
Part 7	AgriSciences
Part 8	Law
Part 9	Theology
Part 10	Economic and Management Sciences
Part 11	Engineering
Part 12	Medicine and Health Sciences
Part 13	Military Science



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# **1. INFORMATION FOR ALL STUDENTS**

## **1.1 Contact us**

### **1.1.1 Official addresses of Stellenbosch University**

Please direct correspondence about academic matters, i.e. study-related matters such as bursaries loans, as well as residence placements, to:

The Registrar  
Stellenbosch University  
Private Bag X1  
MATIELAND  
7602

Please direct correspondence about matters relating to finance and services, including services at University residences, to:

The Chief Director: Finance  
Stellenbosch University  
Private Bag X1  
MATIELAND  
7602

Stellenbosch University website: [www.sun.ac.za](http://www.sun.ac.za)

### **1.1.2 Stellenbosch University Contact and Client Services Centre**

Telephone number:	021 808 9111
Fax number:	021 808 2954
E-mail address:	<a href="mailto:info@sun.ac.za">info@sun.ac.za</a>

### **1.1.3 Student Fees Section at Stellenbosch Campus**

Office hours for enquiries:	Mondays to Fridays, 08:00 to 16:30
Office hours for payments at cashiers:	Mondays to Fridays, 08:00 to 15:30
Telephone number:	021 808 4521/4913
Fax number:	021 808 3739
E-mail address (student fees):	<a href="mailto:studentaccounts@sun.ac.za">studentaccounts@sun.ac.za</a>
E-mail address (student loans):	<a href="mailto:studentelenings@sun.ac.za">studentelenings@sun.ac.za</a>

### 1.1.4 Student Fees Section at Tygerberg Campus

Administrative Office (student fees enquiries)	
Ms L Matthee	021 938 9208
Mr A Hartzenberg	021 938 9080

Office hours for enquiries: Mondays to Fridays, 08:00 to 16:30

Office hours for payments at cashiers: Mondays to Fridays, 08:00 to 15:30

### 1.1.5 Student Fees Section at Bellville Park Campus

Administrative Office		
Ms S van Zyl	021 918 4209	MBA
Ms L Meyer	021 918 4192	MPA
Ms S Van Zyl	021 918 4209	MPhil (Development Finance)
Ms C Lategan-Kriel	021 918 4257	MPhil (Management Coaching)
Ms M Koopman	021 918 4269	PGDip (Financial Planning)
Ms A Appolis	021 918 4205	PhD
Ms E Sonnenberg	021 918 4254	PGDip (Business Management and Administration)
Ms O Mesias	021 918 4150	PGDip (Project Management) and PG Dip (Leadership Development)
Ms M de Villiers-Kleinhans	021 918 4203	MPhil (Futures Studies) and PGDip (Futures Studies)
Ms M Samuels	021 918 4206	PGDip (Development Finance)

Office hours for enquiries: Mondays to Fridays, 08:00 to 16:30

Office hours for payments at cashiers: Mondays to Fridays, 08:00 to 12:45 and 13:45 to 15:30

## 2. ESTIMATED STUDY FEES FOR UNDERGRADUATE AND POSTGRADUATE PROGRAMMES

### 2.1 Estimated study fees per faculty

#### 2.1.1 AGRISCIENCES

##### a) Estimated study fees per undergraduate programme

- The table below shows the estimated study fees per undergraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www.maties.com>; click on “Fees” and select “Provisional statement of fees (quotation)”.

Programme	Amount	Programme	Amount
BSc Food Sc	R53 021	BScFor Wood Sc	R47 986
BScAgric	R48 862	BSc (Viticulture and Oenology)	R53 179

##### b) Estimated study fees per postgraduate programme

- The table below shows the estimated study fees per postgraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would like to advise you to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
<b>Postgraduate Diploma Programmes</b>			
PGDip (Agronomy)	R48 676		
<b>Honours Programmes</b>			
BScHons	R48 676		

Programme	Amount	Programme	Amount
<b>Master's Programmes</b>			
MScAgric All years of registration, per year	R17 760	MSc Food Sc All years of registration, per year	R17 760
MAgricAdmin All years of registration, per year	R17 760	MScConsEcol All years of registration, per year	R17 760
MSc Forestry and Wood Sciences All years of registration, per year	R17 760	MSc All years of registration, per year	R17 760
<b>Doctoral Programmes</b>			
PhD (Agric); PhD (For); PhD <b>(full-time)</b> All years of registration, per year	R17 760	PhD (Agric) <b>(part-time)</b> All years of registration, per year	R10 732
DSc All years of registration, per year	R17 760		

## 2.1.2 ARTS AND SOCIAL SCIENCES

### a) Estimated study fees per undergraduate programme

- The table below shows the estimated study fees per undergraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www.maties.com>; click on "Fees" and select "Provisional statement of fees (quotation)".

Programme	Amount	Programme	Amount
BA	R43 343	BMus	R48 915
BA (Law)	R54 501	BA (VA)	R43 734
BA in Drama and Theatre Studies	R44 448	B Social Work	R45 627

**b) Estimated study fees per postgraduate programme**

- The table below shows the estimated study fees per postgraduate programme for 2021 for the first year of study, unless stated otherwise.
- Students are advised to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
<b>Postgraduate Diploma Programmes</b>			
PGDip (Mon and Eval)	R46 345	PGDip (Music Technology)	R30 888
<b>Honours Programmes</b>			
BAHons (English Studies)	R41 225	BAHons (Drama and Theatre Studies)	R49 281
BAHons (Ancient Languages)	R41 297	BAHons (Afrikaans and Dutch)	R41 833
BAHons (Political Science)	R41 254	BAHons (Psychology)	R34 073
BAHons (Journalism)	R52 428	BAHons (Geography and Environmental Studies)	R48 340
BAHons (Translation)	R43 267	BAHons (African Languages) <b>(part-time)</b> First year of registration	R11 074
BAHons (African Languages) <b>(part-time)</b> Second year of registration	R13 205		
<b>Master's Programmes</b>			
<p>As from 2019, the following applies to <b>all new registrations</b>: for the 180-credit thesis option and for programmes with research modules with a credit value of <math>\geq 90</math> (except Dept. of African Languages):</p> <ul style="list-style-type: none"> <li>• A new fees structure applies to first registrations: the same amount per year (with the annual increment) for all years of study allowed.</li> <li>• The average fees for 180-credit thesis options are set out below.</li> <li>• Visit the above-mentioned web address</li> </ul>		<p>The <b>continuation fees for 180-credit thesis options</b> are set out below. These fees apply only to second and further registrations from 2019 onwards; that is, where first registration was in 2018 or earlier.</p> <p>Visit the above-mentioned web address to compile a quotation for the costs for structured options.</p>	

Student Fees

Programme	Amount	Programme	Amount
to compile a quotation for the costs of structured options.			
MA Each year of registration, per year, from first registration in 2019.	R22 751	MA Second year and further registration from 2019, per year	R8 195
M Social Work Each year of registration, per year, from first registration in 2019.	R23 093	M Social Work Second year and further registration from 2019, per year	R8 195
MA (VA) Each year of registration, per year, from first registration in 2019.	R25 083	MA (VA) Second year and further registration as from 2019, per year	R8 195
MMus Each year of registration, per year, from first registration in 2019.	R29 417	MMus Second year and further registration as from 2019, per year	R8 195
MA (Geography and Environmental Studies) Each year of registration, per year, from first registration in 2019.	R23 799	MA (Geography and Environmental Studies) Second year and further registration as from 2019, per year	R8 195
<b>Doctoral Programmes</b>			
PhD First two years of registration, per year	R22 431	PhD Third year and further registration, per year	R6 177

### 2.1.3 ECONOMIC AND MANAGEMENT SCIENCES

#### a) Estimated study fees per undergraduate programme

- The table below shows the estimated study fees per undergraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www.maties.com>; click on “Fees” and select “Provisional statement of fees (quotation)”.

Programme	Amount	Programme	Amount
BCom	R44 940	BCom (Actuarial Science)	R69 076
BCom (Law)	R57 293	BAccLLB	R60 139
BAcc I	R51 074	BAcc II	R56 566
BAcc III	R58 320	BCom (Ind Psychology)	R50 845

#### b) Estimated study fees per postgraduate programme

- The table below shows the estimated study fees per postgraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
<b>Postgraduate Diploma Programmes</b>			
PGDip (Leadership Dev)	R89 900	PGDip (Business Management and Admin)	R89 885
PGDip (Dev Finance)	R115 830	PGDip (Futures St)	R89 900
PGDip (Marketing) First year of registration	R47 831		
PGDip (ProjMan) First year of registration	R67 790	PGDip (ProjMan) Second year of registration	R67 795
PGDip (FinPlan)	R54 055		
<b>Honours Programmes</b>			
BComHons	R46 701	BAccHons	R45 656

Student Fees

Programme	Amount	Programme	Amount
<b>Master's Programmes</b>			
MCom (full-thesis option) First year of registration	R32 450	MCom (full-thesis option) Second year of registration	R10 817
MCom (full-thesis option) Third year and further registration, per year	R32 450		
MCom (lectured option) (could differ, depending on credit total of assignment) First Year of registration Full programme costs	R42 015	MCom (lectured option) (could differ, depending on credit total of assignment) Second year of registration for assignment	One third of the cost of assignment option in 1st year
MCom (lectured option) Assignment: third year and further registration, per year	As for 1st year of registration for assignment option		
MAcc First year of registration	R32 685	MAcc Second year of registration	R10 895
MAcc Third year and further registration, per year	R32 685		
MPhil (Development Finance) First year of registration	R92 285	MPhil (Development Finance) Second year of registration	R92 265
MPhil (Management Coaching) First year of registration	R106 520	MPhil (Management Coaching) Second year of registration	R129 990
MPhil (Futures Studies) First year of registration	R97 370	MPhil (Futures Studies) Second year of registration	R77 890
MBA ( <b>modular/blended</b> ) First year of registration	R141 279	MBA ( <b>modular/blended</b> ) Second year of registration	R233 114



Student Fees

Programme	Amount	Programme	Amount
<b>Doctoral Programmes</b>			
<b>The undermentioned applies to doctoral students with first registration <i>in 2018 or later</i>. With the exception of the amount for first registration, the fees for further years of study after 2019 are quoted without the annual percentage increase.</b>			
PhD (general)		R23 368 per year registered until completion of programme	
PhD (Business Management & Admin and Future Studies)		R50 365 (1st year), R50 365 (2nd year), R23 368 (3rd year)	
PhD (Development Finance) (USB)		R77 360 (1st year), R50 365 (2nd year), R23 368 (3rd year)	
PhD (at SPL)		R28 401 (1st year); as from the 2nd year, the fees for the PhD (general) apply	
<b>Doctoral Programmes</b>			
<b>The undermentioned applies to doctoral students with first registration <i>before 2018</i>. As from 2021 onwards, ALL students will pay the fees as set out in the 2018 or later student fees structure above.</b>			
PhD (general) Third year and further registration, per year, up until 2020	R6 177	PhD (SPL) – Fourth and further registration, per year, up until 2020	R6 177
PhD (Business Management and Admin); PhD (Futures Studies) – both at USB Fourth year and further registration, per year, up until 2020	R6 194	PhD (Development Finance) – at USB Fourth and further registration, per year, up until 2021	R6 194

## 2.1.4 EDUCATION

### a) Estimated study fees per undergraduate programme

- The table below shows the estimated study fees per undergraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www.maties.com>; click on “Fees” and select “Provisional statement of fees (quotation)”.

Programme	Amount
BEd (Intermediate Phase)	R48 977
BEd (Foundation Phase)	R45 737

### b) Estimated study fees per postgraduate programme

- The table below shows the estimated study fees per postgraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
<b>Postgraduate Diploma and Certificate Programmes</b>			
PGDip in Higher Education (Teaching and Learning) First year of registration	R26 670	PGDip in Higher Education (Teaching and Learning) Second year of registration	R9 784
Postgraduate Certificate in Education (PGCE) First year of registration	R35 489		
<b>Honours Programmes</b>			
BEdHons	R49 648		
<b>Master's Programmes</b>			
As from 2019, the following applies to <b>all new registrations</b> for the 180-credit thesis option and for programmes with research modules with a credit value of < 180:			
<ul style="list-style-type: none"> <li>• A new fees structure has been adopted for first registrations, with the same amount per year (with annual increment) for all years of study allowed.</li> </ul>			

Programme	Amount	Programme	Amount
<ul style="list-style-type: none"> <li>The average fees for 180-credit thesis options (research), and for the structured programmes MPhil, MEd and MEdPsych are set out below.</li> </ul>			
MEd (thesis) All years of registration, per year, from first registration in 2019	R22 983	Structured programmes: MEd, MPhil and MEdPsych All years of registration, per year, from first registration in 2019	R22 983
<b>Doctoral Programmes</b>			
PhD First two years of registration, per year	R28 064	PhD Third year and further registration, per year	R5 959

### 2.1.5 ENGINEERING

#### a) Estimated study fees per undergraduate programme

- The table below shows the estimated study fees per undergraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www.maties.com>; click on “Fees” and select “Provisional statement of fees (quotation)”.

Programme	Amount
BEng (all 4-year programmes) Includes only study fees, programme costs and module costs.	R64 974

#### b) Estimated study fees per postgraduate programme

- The table below shows the estimated study fees per postgraduate programme for 2021 for the first year of study, unless stated otherwise.
- Please note:** As from 2021, the distinction between full-time and part-time postgraduate students will fall away as regards study fees. After this date, all full-time and part-time students pay the same fees, which are those indicated for full-time studies.
- We would advise you to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Fixed tuition fees	Amount	Plus	Variable tuition fees	Amount
<b>Postgraduate Diploma Programmes in Engineering</b>				
<b>PGDip (Eng) (120 credits) (full-time)</b>				
After the <b>second</b> year, students must apply for readmission to the programme.				
Fixed tuition fees for the first three years of registration, per year	R29 732	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
Fixed tuition fees for the fourth year of registration, if readmitted	R32 706	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
Fixed tuition fees for the fifth year of registration, if readmitted	R35 975	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
Fixed tuition fees for the sixth and further years of registration, per year, if readmitted	R39 573	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
<b>PGDip (Eng) (120 credits) (part-time)</b>				
After the <b>third</b> year of registration, you have to apply for readmission to the programme.				
Fixed tuition fees for the first two years of registration per year	R29 682	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
Fixed tuition fees for the third and fourth year of registration, per year, if readmitted	R32 706	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
Fixed tuition fees for the fifth year of registration, if readmitted	R35 975	plus	Variable tuition fees Cost according to credit load per module credit enrolled for in this year	R340

Student Fees

Fixed tuition fees	Amount	Plus	Variable tuition fees	Amount
Fixed tuition fees for the sixth year of registration, if readmitted	R39 573	plus	Variable tuition fees Cost according to credit load per module credit enrolled for in this year	R340
<b>Postgraduate Diploma Programmes in Engineering Science</b>				
PGDip (Engineering Science) (120 credits) (full-time) After the <b>second</b> year, students must apply for readmission to the programme.				
<b>For the first three years of registration, per year</b>				
Fixed tuition fees per year Fixed Programme Levy per year	R18 723 R11 009	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
<b>For the fourth year of registration, if readmitted</b>				
Fixed tuition fees per year Fixed Programme Levy per year	R21 697 R11 009	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
<b>For the fifth year of registration, if readmitted</b>				
Fixed tuition fees per year Fixed Programme Levy per year	R24 967 R11 009	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
<b>For the sixth year, and further years, of registration, per year, if readmitted</b>				
Fixed tuition fees per year Fixed Programme Levy per year	R28 565 R11 009	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
PGDip (Engineering Science) (120 credits) (part-time) After the <b>third</b> year, students must apply for readmission to the programme.				

Fixed tuition fees	Amount	Plus	Variable tuition fees	Amount
<b>For the first two years of registration, per year</b>				
Fixed tuition fees per year	R18 733	plus	Variable tuition fees	R340
Fixed Programme Levy per year	R11 009		Cost according to credit load per module enrolled for in this year	
<b>For the third and fourth years of registration, per year, if readmitted</b>				
Fixed tuition fees per year	R21 697	plus	Variable tuition fees	R340
Fixed Programme Levy per year	R11 009		Cost according to credit load per module enrolled for in this year	
<b>For the fifth year of registration, if readmitted</b>				
Fixed tuition fees per year	R24 967	plus	Variable tuition fees	R340
Fixed Programme Levy per year	R11 009		Cost according to credit load per module enrolled for in this year	
<b>For the sixth year, and further years, of registration, per year, if readmitted</b>				
Fixed tuition fees per year	R27 556	plus	Variable tuition fees	R340
Fixed Programme Levy per year	R11 009		Cost according to credit load per module enrolled for in this year	
<b>Master's Programmes in Engineering and Engineering Science, except Biomedical Engineering</b>				
MEng and MEngSci (structured) (180 credits) (full-time)				
After the <b>second year</b> , you have to apply for readmission to the programme.				
Fixed tuition fees for the first two years of registration, per year	R29 732	plus	Variable tuition fees	R340
			Cost according to credit load per module enrolled for in this year	
Fixed tuition fees for the third year of registration, if readmitted	R32 706	plus	Variable tuition fees	R340
			Cost according to credit load per module enrolled for in this year	
Fixed tuition fees for the fourth year of registration, if	R35 975	plus	Variable tuition fees	R340
			Cost according to credit	

Student Fees

Fixed tuition fees	Amount	Plus	Variable tuition fees	Amount
readmitted			load per module enrolled for in this year	
Fixed tuition fees, per year, for the fifth year and further years of registration, if readmitted	R39 573	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
<b>MEng and MEngSci (structured) (180 credits) (part-time)</b>				
After the <b>third year</b> , students must apply for readmission to the programme.				
Fixed tuition fees for the first three years of registration, per year	R29 732	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
Fixed tuition fees for the fourth year of registration if readmitted	R32 706	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
Fixed tuition fees for the fifth year of registration, if readmitted	R35 975	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340
Fixed tuition fees, per year, sixth year and further registration, if readmitted	R39 573	plus	Variable tuition fees Cost according to credit load per module enrolled for in this year	R340

<b>Master's Programmes in Engineering and Engineering Science, except Biomedical Engineering (continued)</b>			
<b>Programme</b>	<b>Amount</b>	<b>Programme</b>	<b>Amount</b>
MEng and MEngSci (research) ( <b>full-time</b> ); MScEng ( <b>full-time</b> ) After the <b>second</b> year of registration, you have to apply for readmission to the programme.			
First two years of registration, per year	R29 732	Third year of registration, if readmitted	R32 706
Fourth year of registration, if readmitted	R35 975	Fifth year and further years of registration, per year, if readmitted	R39 573
MEng and MEngSci (research) ( <b>part-time</b> ); MScEng ( <b>part-time</b> ) After the <b>fifth</b> year of registration, you have to apply for readmission to the programme.			
First year of registration	R29 732	Second, third and fourth year of registration, per year	R16 022
Fifth year of registration, if readmitted	R17 624	Sixth year and further years of registration, per year, if readmitted	R29 732

<b>Fixed tuition fees</b>	<b>Amount</b>	<b>Plus</b>	<b>Variable tuition fees</b>	<b>Amount</b>
<b>Master's Programme in Biomedical Engineering</b>				
MEngSci (Biomedical) (structured) ( <b>180 credits</b> ) ( <b>full-time</b> ) After the <b>second</b> year, you have to apply for readmission to the programme.				
<b>For the first two years of registration, per year</b>				
Fixed tuition fees per year	R18 723	plus	Variable tuition fees	R340
Fixed Programme Levy per year	R11 009		Cost according to credit load per module enrolled for in this year	



Student Fees

Fixed tuition fees	Amount	Plus	Variable tuition fees	Amount
<b>For the third year of registration, if readmitted</b>				
Fixed tuition fees per year	R21 697	plus	Variable tuition fees	R340
Fixed Programme Levy per year	R11 009		Cost according to credit load per module enrolled for in this year	
<b>For the fourth year of registration, if readmitted</b>				
Fixed tuition fees per year	R24 967	plus	Variable tuition fees	R340
Fixed Programme Levy per year	R11 009		Cost according to credit load per module enrolled for in this year	
<b>For the fifth year, and further years, of registration, per year, if readmitted</b>				
Fixed tuition fees per year	R28 565	plus	Variable tuition fees	R340
Fixed Programme Levy per year	R11 009		Cost according to credit load per module enrolled for in this year	
<p>MEngSci (Biomedical) (structured) (180 credits) (part-time)</p> <p>After the <b>third</b> year of registration, you have to apply for readmission to the programme.</p>				
<b>For the first three years of registration, per year</b>				
Fixed tuition fees per year	R18 723	plus	Variable tuition fees	R340
Fixed Programme Levy per year	R11 009		Cost according to credit load per module enrolled for in this year	
<b>For the fourth year of registration, if readmitted</b>				
Fixed tuition fees per year	R21 697	plus	Variable tuition fees	R340
Fixed Programme Levy per year	R11 009		Cost according to credit load per module enrolled for in this year	
<b>For the fifth year of registration, if readmitted</b>				
Fixed tuition fees per year	R24 967	plus	Variable tuition fees	R340
Fixed Programme Levy per year	R11 009		Cost according to credit load per module enrolled for in this year	

Student Fees

Fixed tuition fees	Amount	Plus	Variable tuition fees	Amount
<b>For the sixth year, and further years, of registration, per year, if readmitted</b>				
Fixed tuition fees per year	R28 565	plus	Variable tuition fees	R340
Fixed Programme Levy per year	R11 009		Cost according to credit load per module enrolled for in this year	

Programme	Amount	Programme	Amount
<b>Master's Programme in Biomedical Engineering (continued)</b>			
MEngSci (Biomedical) (research) <b>(full-time)</b>			
After the <b>second</b> year of registration, you have to apply for readmission to the programme.			
First two years of registration, per year	R18 723	Third year of registration, if readmitted	R21 697
Fixed Programme Levy per year	R11 009	Fixed Programme Levy per year	R11 009
Fourth year of registration, if readmitted	R24 967	Fifth year and further years of registration, per year, if readmitted	R28 565
Fixed Programme Levy per year	R11 009	Fixed Programme Levy per year	R11 009
MEngSci (Biomedical) (research) <b>(part-time)</b>			
After the <b>fifth</b> year of registration, you have to apply for readmission to the programme.			
First year of registration	R18 723	Second to fourth year of registration, per year	R5 013
Fixed Programme Levy per year	R11 009	Fixed Programme Levy per year	R11 009
Fifth year of registration, if readmitted	R6 616	Sixth year and further years of registration, per year, if readmitted	R18 723
Fixed Programme Levy per year	R11 009	Fixed Programme Levy per year	R11 009

Programme	Amount	Programme	Amount
<b>Doctoral Programmes in Engineering, except Biomedical Engineering</b>			
PhD (Eng); DEng ( <b>full-time</b> ) After the <b>fourth</b> year of registration, you have to apply for readmission to the programme.			
First three years of registration, per year	R27 192	Fourth year of registration	R29 911
Fifth year and further years of registration, per year, if readmitted	R32 902		
PhD (Eng); DEng ( <b>part-time</b> ) After the <b>seventh</b> year of registration, you have to apply for readmission to the programme.			
First year of registration	R27 192	Second to fourth years of registration, per year	R14 752
Fifth year of registration	R16 226	Sixth year of registration	R17 849
Seventh year of registration	R19 633	Eighth year of registration, if readmitted	R27 192
Programme	Amount	Programme	Amount
<b>Doctoral Programme in Biomedical Engineering</b>			
PhD (Biomedical Engineering) ( <b>full-time</b> ) After the <b>fourth year of registration</b> , you have to apply for readmission to the programme.			
First three years of registration, per year	R16 183	Fourth year of registration	R18 902
Fixed Programme Levy per year	R11 009	Fixed Programme Levy per year	R11 009
Fifth year and further years of registration, per year, if readmitted	R21 893		
Fixed Programme Levy per year	R11 009		

Programme	Amount	Programme	Amount
PhD (Biomedical Engineering) ( <b>part-time</b> )			
After the <b>seventh year of registration</b> , you have to apply for readmission to the programme.			
First year of registration Fixed Programme Levy per year	R15 183 R11 009	Second to fourth years of registration, per year Fixed Programme Levy per year	R3 743 R11 009
Fifth year of registration Fixed Programme Levy per year	R5 217 R11 009	Sixth year of registration Fixed Programme Levy per year	R6 841 R11 009
Seventh year of registration Fixed Programme Levy per year	R8 625 R11 009	Eighth year of registration, if readmitted Fixed Programme Levy per year	R16 183 R11 009

### 2.1.6 LAW

#### a) Estimated study fees per undergraduate programme

- The table below shows the estimated study fees per undergraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www.maties.com>; click on “Fees” and select “Provisional statement of fees (quotation)”.

Programme	Amount	Programme	Amount
LLB (undergraduate) Four-year programme	R54 169	LLB (postgraduate) (2 years), as second B degree First year of registration	R49 490
		LLB (postgraduate) (3 years), as second B degree First year of registration	R56 262

**b) Estimated study fees per postgraduate programme**

- The table below shows the estimated study fees per postgraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

<b>Programme</b>	<b>Amount</b>	<b>Programme</b>	<b>Amount</b>
<b>Postgraduate Diploma Programmes</b>			
PGDip (Tax Law) First year of registration	R18 470	PGDip (Tax Law) Second year of registration	R18 470
PGDip (Intellectual Property Law)	R37 056	PGDip (Public Procurement Policy and Regulation)	R36 604
<b>Master's Programmes</b>			
LLM (thesis) First year of registration	R31 239	LLM (thesis) Second and further years of registration, per year	R8 195
LLM (Private Law, Mercantile Law, Public Law) (structured) (180 credits) First registration as from 2012 First year of registration	R61 941	LLM (International Trade Law) (structured) (180 credits) First registration as from 2012 First year of registration	R63 763
LLM (Labour Law) (structured) (180 credits) First year of registration	R61 581	LLM (Public Procurement Policy and Regulation) First year of registration	R62 432
LLM (Alternative Dispute Resolution)	R62 317		
<b>Doctoral Programmes</b>			
LLD First year of registration	R25 185	LLD Second year of registration	R23 185
LLD Third year of registration	R6 177	LLD Fourth year of registration	R13 818

Programme	Amount	Programme	Amount
LLD Fifth year of registration	R15 200	LLD Sixth year of registration	R16 721

## 2.1.7 MEDICINE AND HEALTH SCIENCES

### a) Estimated study fees per undergraduate programme

- The table below shows the estimated study fees per undergraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www.maties.com>; click on “Fees” and select “Provisional statement of fees (quotation)”.

Programme	Amount	Programme	Amount
MBChB I	R71 203	MBChB II	R71 203
MBChB III	R71 203	MBChB IV	R71 203
MBChB V	R87 283	MBChB VI	R68 296
BSL and HT	R50 206	BOccTher	R55 484
BScPhysio	R53 522	BScDiet	R53 776

### b) Estimated study fees per postgraduate programme

- The table below shows the estimated study fees per postgraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
<b>Honours Programmes</b>			
BScHons	R35 777	BScHons (Sport Science) All years (per year)	R41 374
<b>Master’s Programmes</b>			
MSc (structured) First year of registration	R16 228	MSc (structured) Second year of registration	R27 586

Student Fees

Programme	Amount	Programme	Amount
MSc (thesis option) First year of registration	R35 898	MSc (thesis option) Second and third years of registration, per year	R7 153
MSc (thesis option) Fourth and further years of registration, per year	R14 305		
MSc in Sport Science First year of registration	R39 649	MSc (Sport Science) Second and third years of registration, per year	R8 195
MPhil (excluding Community Mental Health) First year of registration	R18 623	MPhil (excluding Community Mental Health) Second year of registration	R14 064
MPhil (excluding Community Mental Health) Third year of registration	R8 142	MPhil (excluding Community Mental Health) Fourth year of registration, and further years per year.	R17 339
MPhil (thesis option) First year of registration	R35 898	MPhil (thesis option) Second and third year of registration	R7 153
MPhil (thesis option) Fourth to sixth years of registration, and further years, per year	R14 305		
<b>MMed (four- and five-year options)</b> First and second years of registration, per year	R22 893	<b>MMed (four- and five-year options)</b> Third year of registration and further years, per year	R7 443
<b>Doctoral Programmes</b>			
DSc; PhD; DScMedSc First year of registration	R33 802	DSc; PhD; DScMedSc Second and third years of registration, per year	R17 173

Programme	Amount	Programme	Amount
DSc; PhD; DScMedSc Fourth and fifth years of registration, per year	R5 137	DSc; PhD; DScMedSc Sixth and further years of registration, per year	R10 277

### 2.1.8 SCIENCE

#### a) Estimated study fees per undergraduate programme

- The table below shows the estimated study fees per undergraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www.maties.com>; click on “Fees” and select “Provisional statement of fees (quotation)”.

Programme	Amount
BSc	R55 997

#### b) Estimated study fees per postgraduate programme

- The table below shows the estimated study fees per postgraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.
- **Please note:** These study fees apply mainly to programmes offered at the Faculty of Science.
- To compile a more specific and detailed quote for the study fees of BScHons, MSc, PhD and DSc programmes with majors offered at other faculties, including Geography and Environmental Studies B (and related fields of study) and Geoinformatics, visit <http://www0.sun.ac.za/pgstudies/fees.html>. The lists of programmes above and in the table below are not necessarily complete.

Programme	Amount	Programme	Amount
<b>Honours Programmes</b>			
BScHons (120 credits)	R46 695	BScHons (128 credits)	R49 265



Programme	Amount	Programme	Amount
<b>Master's Programmes</b>			
After two years of <b>full-time MSc studies</b> you must reapply to continue your studies. After three years of <b>part-time MSc studies</b> you must reapply to continue your studies.			
MSc ( <b>full-time</b> ) First year of registration	R18 735	MSc ( <b>part-time</b> ) First year of registration	R18 735
MSc ( <b>full-time</b> ) Second year of registration	R17 996	MSc ( <b>part-time</b> ) Second year of registration	R17 996
MSc ( <b>full-time</b> ) Third year of registration	R17 825	MSc ( <b>part-time</b> ) Third year of registration	R17 825
MSc Geoinformatics; MSc Geography and Environmental Studies B:			
<p><b>As from 2019</b>, the following applies to <b>all new registrations</b> for the 180-credit thesis option and for programmes with research modules with a credit load of <math>\geq 90</math>:</p> <ul style="list-style-type: none"> <li>• A new fees structure applies to first registrations, with the same amount per year (with an annual increment) for all years of study allowed.</li> <li>• The average fees for 180-credit thesis options are set out below.</li> <li>• Visit the above-mentioned web address to compile a quotation with the fees for structured options.</li> </ul>		<p>The <b>continuation fees for 180-credit thesis options</b> are set out below. These fees apply only to second and further registrations from 2019 onwards; that is, where first registration was in 2018 or earlier.</p> <p>Visit the above-mentioned web address to compile a quotation with the fees for structured options.</p>	
MSc ( <b>full-time</b> ) in the above-mentioned fields of study First year of registration	R22 802	MSc ( <b>full-time</b> ) in the above-mentioned fields of study Second and further years of registration, per year	R8 246
<b>Doctoral Programmes</b>			
After three years of <b>full-time PhD studies</b> you must reapply to continue your studies. After four years of <b>part-time PhD studies</b> you must reapply to continue your studies.			
PhD ( <b>full-time</b> ) First year of registration	R17 761	PhD ( <b>part-time</b> ) First of registration	R17 761

<b>Programme</b>	<b>Amount</b>	<b>Programme</b>	<b>Amount</b>
PhD ( <b>full-time</b> ) Second and third years of registration (current registered group only)	R16 105	PhD ( <b>part-time</b> ) Second to fourth years of registration (current registered group only)	R16 105
After two years of <b>full-time or part-time DSc studies</b> you must reapply to continue your studies.			
DSc ( <b>full-time or part-time</b> ) First year of registration	R28 217	DSc ( <b>full-time or part-time</b> ) Second year of registration	R4 514

## 2.1.9 THEOLOGY

### a) Estimated study fees per undergraduate programme

- The table below shows the estimated study fees per undergraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www.maties.com>; click on “Fees” and select “Provisional statement of fees (quotation)”.

<b>Programme</b>	<b>Amount</b>	<b>Programme</b>	<b>Amount</b>
BTh	R45 106	BDiv	R52 062

### b) Estimated study fees per postgraduate programme

- The table below shows the estimated study fees per postgraduate programme for 2021 for the first year of study, unless stated otherwise.
- We would advise you to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

<b>Programme</b>	<b>Amount</b>	<b>Programme</b>	<b>Amount</b>
<b>Postgraduate Diploma Programmes</b>			
PGDip (Theology) First year of registration	R32 463	PGDip (Theology) Second and further years of registration, per year	R8 195

Programme	Amount	Programme	Amount
<b>Master's Programmes</b>			
MTh	R34 168	MDiv	R36 928
<b>Doctoral Programmes</b>			
PhD First two years of registration, per year	R20 678	PhD Third and further years of registration, per year	R12 406

## 2.2 Continuation of registration for full duration of studies

- All postgraduate students (honours, master's, doctoral, postgraduate diploma and certificate students) must, for the full duration of their studies, register each year as a student, as stipulated in the chapter "Postgraduate Qualifications" in Part 1 of the Calendar.
- Should you be a postgraduate student and fail to register for a specific year before the prescribed date, your registration will lapse, and so will the topic of your thesis or dissertation, should you be a master's or doctoral student.
- Should you wish to be readmitted to the degree, certificate or diploma programme concerned, you will have to apply in writing for readmission, to register anew for the programme concerned and to pay the required tuition fees once again.
- In the case of master's and doctoral programmes, registration can continue as usual, provided that:
  - you have received the necessary consent; and
  - your programme fees for the year(s) of non-registration have been paid in full; unless payment for the period of non-registration would be financially detrimental to you, compared to registering anew for the programme, in which case the University would consider letting you register anew.
- You are not registered with retrospective effect once your fees for the year(s) of non-registration have been settled. Neither will a quotation compiled through the website reflect the full amount payable upon readmission. You can request an estimate of the amount to be paid up from [studentaccounts@sun.ac.za](mailto:studentaccounts@sun.ac.za).

## 3. ACCOMMODATION

### 3.1 Compulsory first instalment (acceptance fee for prospective students) of accommodation fees

- The amount of R14 600 has to be paid in full by all students who have been allocated a place in University accommodation.
- The first time that you are allocated a place in University accommodation, you will receive a written notice in the preceding year and be required to signify your acceptance of the allocated place by paying the acceptance fee (the compulsory first instalment of accommodation fees). By paying the acceptance fee you accept the terms and conditions regarding residence accommodation.
- If your reapplication for placement in University accommodation was successful, you have to pay the first instalment for the following year before or on the date of registration. You can pay this compulsory first instalment of accommodation fees and the compulsory first instalment of study fees as one combined amount.

### 3.2 Accommodation fees per type of University accommodation

- All amounts are quoted in rand and are payable per person.
- Unless stated otherwise, the amounts apply to an academic year (not per month) and include the compulsory first instalment.
- The residence fee (house fees) and cost of meals are not included in the amounts below, unless stated otherwise.

#### Stellenbosch Campus

	Single room (R)	Double room (R)
<b>Men's residences (undergraduates)</b>		
Dagbreek	53 660	44 110
Eendrag	53 660	44 110
Helderberg	53 660	44 110
Helshoogte	53 660	44 110
House Marais	53 660	44 110
House Visser	53 660	44 110

Student Fees

	Single room (R)	Double room (R)
Majuba	53 660	44 110
Simonsberg	53 660	44 110
Wilgenhof	53 660	44 110
<b>Women's residences (undergraduates)</b>		
Erica	52 410	43 180
Harmonie	52 410	43 180
Heemstede	52 410	43 180
House ten Bosch	52 410	43 180
Irene	52 410	43 180
Lydia	52 410	43 180
Minerva	52 410	43 180
Monica	52 410	43 180
Nemesia	52 410	43 180
Nerina	52 410	43 180
Serruria	52 410	43 180
Sonop	52 410	43 180
<b>Mixed residences (men and women) (undergraduates)</b>		
Goldfields	53 660	44 110
Metanoia	53 660	-
<b>Senior and postgraduate residences</b>		
Russel Botman House	53 660	-
Listen, Learn and Living Houses (LLL houses)	53 660	-
HUB residence committees	53 660	-
<b>University houses</b>		
All University houses	46 840	37 210

	Single room (R)	Double room (R)
<b>University flats</b>		
House De Villiers	49 410	40 100
House MacDonald: Type A – single room with shared laundry and eating facilities	41 350	-
House MacDonald: Type B – bachelor flat (1 person)	55840	-
House MacDonald: Type C – one-bedroom flat (1 person)	61 050	-
Lobelia: two-bedroom flat	51 930	-
Concordia: three-bedroom flat	51 620	-
<b>University flats (international students)</b>		
Please e-mail Stellenbosch University International at <a href="mailto:interhouse@sun.ac.za">interhouse@sun.ac.za</a> , or call them at +27 21 808 4702, or visit their website at <a href="http://www.sun.ac.za/english/SUInternational/international-students/accomodation">http://www.sun.ac.za/english/SUInternational/international-students/accomodation</a>		
<b>Private accommodation:</b> <a href="http://www.stayatstellenboschuniversity.co.za">http://www.stayatstellenboschuniversity.co.za</a>		

### Tygerberg Campus

	Single room (R)	Double room (R)
<b>Men and women's residences</b>		
Hippokrates	45 430	34 260
House Francie van Zijl	44 560	33 560
Ubuntu House	53 240	-
eNkanyini	53 240	-
Nkosi Johnson	53 240	-
<b>Other residences</b>		
Meerhoff: Type A (single room) blocks A & B	57 280	-
Meerhoff: Type B (duet) blocks C & F	59 970	-
Meerhoff Extension blocks G & H	52 790	42 260

### **3.3 Accommodation before the start of the academic year**

House committee members, mentors and first-year students taking part in the welcoming programme for first-year students in the days before the official opening of the University may stay at no cost at the residences where places have been allocated to them for this purpose.

Regarding all other students who are allowed to stay at a residence before the start of the academic year, the following rates apply:

Accommodation only	R195 a day
Accommodation with meals (if available)	R295 a day

### **3.4 Accommodation during the March and September holidays**

You are not required to vacate your University accommodation during the short holidays in March and September. However, we cannot guarantee full service delivery (e.g. meals) during these times.

### **3.5 Residence fees (house fees)**

An annual residence fee is debited to the student fees accounts of all students living in University residences. For 2021, the amount is R638. It is used for the day-to-day functioning of residences and covers a broad spectrum of expenses that are incurred for the benefit of students living in residences.

### **3.6 Meals quota**

#### **3.6.1 Deposit for meals packages**

Accommodation fees do not include meals, unless stated otherwise. Students at Stellenbosch Campus make use of a booking system. If you have been placed in a University residence on Stellenbosch Campus that do provide meals, your particulars will have been recorded automatically on the meals system. You must load a quota to activate the meal system. In 2021, you are allowed to load a maximum meal quota of R25 335 to your student fees accounts. If you take a meal that you have not booked beforehand, it is charged at double tariff. At the beginning of the year, you can choose a meal package and load it through a computer terminal in your residence or through the student portal <http://my.sun.ac.za> UNTIL 14 AUGUST. You can also replenish your quota via these two portals, or use the SnapScan application for prepayments.

AFTER 14 AUGUST, you can replenish your meals quota only by means of a payment at the cashiers or an online payment at <http://my.sun.ac.za>, under “Finances”, “Payment Options”, or by using the SnapScan application. If your meal package amount is not depleted by the end of the

academic year, the remainder is credited to your student fees account.

For students on financial aid, differing limitations apply in order to manage bursary funding for meals throughout the academic year. The bursary department will communicate directly with the affected financial-aid students according to their bursary category.

### **3.6.2 PSO students: meals options**

If you are a PSO member (of the Private Students' Organisation), you have to register on the SU portal to be allowed to take meals at a residence in your cluster or at the Student Centre. After registration, you must make a payment to the prepaid meal quota system against which spending can be incurred. After that, the same conditions apply as in the case of meals quotas for residence students.

### **3.7 Laundry quota**

This deposit is debited to the student fees accounts of all students living in University residences for the use of laundry facilities at residences, which include washing machines and tumble driers.

UNTIL 14 AUGUST, you can replenish your laundry quota at any laundry facility by scanning your student card, which will effect a replenishing amount (currently R750) to be loaded onto your student fees account. You can also use the SnapScan application for prepayments.

AFTER 14 AUGUST, you can replenish your laundry quota only by means of a payment at the cashiers or an online payment at <http://my.sun.ac.za>, under "Finances", "Payment Options", or by using the SnapScan application. If your laundry quota is not depleted by the end of the academic year, the remaining amount is credited to your student fees account.

### **3.8 Liability for damage to University accommodation**

All expenses incurred to repair damage that you caused to University accommodation will be levied against your student fees account. Enquiries in this regard should be addressed to the resident head concerned.



## 4. STUDENT FEES ACCOUNT

Please take note of the following formal provisions:

- Council reserves the right to amend without notice all fees payable to the University, as circumstances may dictate.
- Study and accommodation fees are payable in full, notwithstanding any service provided by the University being disrupted by circumstances beyond the University's control, such as strikes, student boycotts, public unrest or any other type of disruption on campus.

### 4.1 Payment options

Two payment options are available for complying with the University's terms of payment, namely:

- payment in three instalments – the compulsory first instalment payable upon or before registration (fixed amount), and two further instalments by the end of May and the end of September, the amount of each instalment being indicated against the closing date on the account; and
- a debit order – the compulsory first instalment payable upon or before registration (fixed amount) and eight monthly instalments FROM 1 APRIL UNTIL 1 NOVEMBER. You or your parent have to apply for this option BEFORE 9 MARCH, and the University will schedule the necessary debit order with the bank. Applications AFTER 9 MARCH will be considered subject to prepayment of the minimum payments that would have been due according to this option SINCE 1 APRIL.

#### 4.1.1 Compulsory first instalment on study fees

- This payment option is only applicable to South African students, students with permanent residence, students with diplomatic status and refugees.
- Study fees reflect the total cost of studies, which consists of tuition fees, module and/or programme cost such as materials fees, laboratory fees, travelling expenses, running costs, a Programme Levy and membership dues for any faculty-related academic societies, as may apply to the specific programme or module(s).
- All students must pay the compulsory first instalment on study fees in full before or on the date of registration, but preferably at least three days *before* registration.
- If you can provide the Student Fees Section with written proof that you have already been granted a bursary or study loan to register for the particular programme in the particular year, you may be exempted from paying the compulsory first instalment *before or on the date of registration*; provided that the loan or bursary amount be sufficient to cover the compulsory first instalment on study fees for the year. If the loan or bursary amount is less than the first instalment on study fees, you have to pay the difference yourself by the date of registration.



- Undergraduate residence student R14 520 x 2 (February and March)
- Postgraduate residence student R12 565 x 2 (February and March)

You can request the payment arrangement form at the Student Fees Section only from January 2021, and the application is subject to approval by the Division. As soon as you receive notification that your application for a payment arrangement has been approved, you must pay the amount of the first instalment to the University and send Student Fees the proof of payment to be processed. Please refer to the payment methods in par. 4.3 below.

Paragraph 4.1.3 provides information about further payments for the remainder of the year’s fees by means of the debit order system if preferred.

Under the payment arrangement agreement Stellenbosch University reserves the right to deactivate your student card by the end of the first semester if you have failed to comply with arrangement regarding the compulsory first instalment. Students who failed once to comply with the arrangement regarding the down payment of the compulsory first instalment, will not be allowed to pay according to that arrangement again.

#### **4.1.2 Payment in two further instalments**

This payment option is only applicable to South African students, students with permanent residence and refugees.

Payment in two further instalments applies by default if your student fees account has not been settled in full at the start of the year or is not to be settled according to the debit order system.

You must pay the following fixed instalments on or before the dates as set out below. The exact amount of the instalment is calculated automatically and will be indicated against the closing date on your account.

AT REGISTRATION	Compulsory first instalment (fixed amount)
31 MAY	At least 75% of the balance of the total account, minus the amount paid on the date of registration
30 SEPTEMBER	The outstanding balance on the student fees account

Student fees accounts are sent out monthly by e-mail, and also separately for the payments by the closing dates above, as well as for any additional fees that may have been levied against your student fees account after September.

You can change the e-mail addresses for accounts to be sent by signing in at <http://my.sun.ac.za> and doing the following:

- Select “Undergraduate” or “Postgraduate”.
- Select “Administration”.
- Select “Address & Contact Information”.
- Sign in with username and password.

- Change the e-mail address.

As from February, the account will be e-mailed monthly to the person liable for the account or, should his or her e-mail address be unavailable, to yourself.

### 4.1.3 Debit order system

According to this mode of payment, as set out in the table below, you pay eight monthly instalments in addition to the amount that you have already paid by the date of registration.

AT REGISTRATION	Compulsory first instalment (fixed amount)
BY 1 APRIL	The first instalment of the debit order payment
AFTER 1 APRIL UP TO AND INCLUDING 1 NOVEMBER	A further seven instalments, payable on the <b>first</b> day of the month

Any additional costs levied against your student account after 1 April will be added pro rata to subsequent monthly instalments.

If you opt for paying according to SU’s debit order system, you can obtain a debit order form with the full particulars from the Student Fees Section. The form is also available at <http://my.sun.ac.za> under “Finances”, “Payment Options”. You or your parents must apply for payment according to the SU debit order system BEFORE 9 MARCH. The University will schedule the debit order with the bank. If you apply AFTER 9 MARCH, it will be considered provided that you pay the total amount of the minimum debit order payments that would have been processed SINCE 1 APRIL.

This mode of payment remains valid for the full duration of your studies, provided that you do not interrupt them, or until 30 days after the person liable for the account has cancelled the debit order payment in writing at the Student Fees Section. Thus, you do not need to reapply each year for payment according to the debit order system, whether it be for a further academic year in the same programme or for a new programme that you want to follow.

## 4.2 Overdue student fees accounts

### 4.2.1 Fees in arrears

Should you owe the University fees or other monies that have remained in arrears after the closing date, Council reserves the right to deny you continued access to classes at SU or lodging at University accommodation.

Should you be in arrears with fees or other monies owed to the University without having Council’s consent, Council reserves the right to deny you access to the University examinations.

Should you be in arrears with fees or other monies owed to the University without having Council’s consent, your examination results, progress results and official transcript will not be released until you have settled the debt concerned in full.

**Please note:** All amounts that are in arrears on your student fees account for a specific year have to be paid before you will be allowed to register for a subsequent year of study.

#### **4.2.2 Interest**

Instalments are payable punctually on the fixed dates to prevent interest from accruing, even if you have not received your student fees account. Interest is levied monthly at prime bank rate on any amounts that remain unpaid by the closing dates, charged strictly as from the due date. The first instalments on study and accommodation fees usually are payable at registration.

If you submitted written proof that you had already been granted a bursary or loan, and that the amount concerned was sufficient to cover the first instalment, you are exempted from paying this first compulsory instalment at registration. However, please note that, should any amount that was payable at registration remain unpaid, interest will be charged as from the date of registration.

#### **4.2.3 Reactivation of student cards**

If your student fees account is in arrears, your student card may be deactivated for certain University services (including access to buildings), and your access to your academic record will be blocked.

If your student card is lost or damaged, the cost of replacement is R80.

However, if your record has already been blocked because of your student fees account being in arrears, the replacement card will also be blocked.

### **4.3 Payment methods**

#### **4.3.1 In person at the cashiers**

##### **Stellenbosch Campus**

The cashiers in Block A of the Central Administration Building:

Mondays to Fridays, 08:00 to 15:30

##### **Tygerberg Campus**

The cashiers in the Clinical Building, 1st floor, Faculty of Medicine and Health Sciences:

Mondays to Fridays, 08:00 to 15:30

##### **Bellville Park Campus**

The cashiers in the Main Building, Carl Cronjé Drive, Bellville:

Mondays to Fridays, 08:30 to 12:45 and 13:45 to 15:30

### 4.3.2 Online payments

You can pay online from the Student Fees section's web page:

1. Visit [www.maties.com](http://www.maties.com).
2. Click on "Fees".
3. Select "Student fees online payments".
4. Follow the instructions and pay by credit card or electronic funds transfer (EFT).

**The benefit of paying online:** The receipt is processed immediately, so that there is no delay during the registration period regarding payment of the compulsory first instalment, and no delay in your examination results being made available later on.

### 4.3.3 SnapScan

Stellenbosch University is the first university in South Africa to implement the SnapScan in-app payment solutions for making payments on its campuses. This means that students no longer have to carry cash with them for certain payments.

SnapScan is a mobile application that enables cashless payments. The in-app payment mechanisms will allow you to settle your student fees account and pay for pre-paid services like meals and printer and laundry services. Previously, these payments had to be made (in cash or with a card) at the University's cashiers in the central administration building

## 4.4 Access to student fees accounts

If you are registered as a student and network user, you may enquire about the state of your student fees account via the student portal (<http://my.sun.ac.za>).

Following registration, we send out your full student fees account for the academic year to the e-mail address of the person liable for payment, as listed on the student portal at <http://my.sun.ac.za>; alternatively, we will send it to your student e-mail address.

You may gain access to your student fees account via the student portal at <http://my.sun.ac.za> BY 19 FEBRUARY.

**Please note:** Should you not receive an account, the responsibility rests with you to request one. The University does not accept responsibility if an account has not been received because, for example, we have been supplied with an incorrect e-mail address. Therefore, the fact that you have received no account will not be an acceptable excuse for an account that remained outstanding by the due date.

Check your student fees account regularly, especially after the final date of payment – 30 SEPTEMBER – and before the December graduation ceremony, to prevent additional levies that have been debited against your account after the final date of payment from creating an unpaid balance that may result in your examination results being withheld.

#### **4.5 Repayment of credit balances on student fees accounts**

If your student fees account closes on a credit balance because you have overpaid, you may request that we disburse it after you have completed your studies. To do that, we require the full banking details of the person who has to receive the payment (provide them on the prescribed form), along with proof of the initial payment. The prescribed form is available from the Student Fees Section and at <http://my.sun.ac.za> under “Finances”, “Payment Options”. This process does not apply to bursary holders.

## 5. FINANCIAL SUPPORT

### 5.1 Bursaries, loans, prizes and stipends

All bursary awards received and administered by the University are paid into the student fees account of the bursary holders concerned. The full amount owed to the University for the specific academic year is paid first; should any credit balance remain, it will be disbursed only with the bursary donor's written permission. You must make arrangements yourself with the bursary donor to provide you with proof of their payment and their written consent that the credit balance may be paid out. If you are a postgraduate bursary holder, you can enquire about the procedure to be followed at the Postgraduate Office.

For further details in this regard, consult Part 2 of the Calendar; it covers specifically bursaries, loans, prizes and stipends.

### 5.2 Rebates

#### 5.2.1 Rebate for early payment of study fees

If you pay your study fees in full ON OR BEFORE 31 MARCH, you qualify for a rebate of 3% on the portion related to tuition fees. Your parent or guardian must request the prescribed form obtainable from the Student Fees Section, complete it and return it to them for processing, together with the proof of payment. Fax the completed form to 021 808 3739 or e-mail it to [studentaccounts@sun.ac.za](mailto:studentaccounts@sun.ac.za).

The above rebate does not apply to the module or programme fees component of the study fees of programmes at USB, SPL and the MPhil (Information and Knowledge Management) at the Department of Information Science.

**Please note:** You cannot apply for a rebate for early payment until the study fees for the year concerned have been paid in full. Once the application has been approved and processed, we deduct the 3% rebate on your student account. In other words, the person who pays in the study fees may not calculate the rebate themselves and subtract it in advance. We indicate the rebate as a credit on your account rather than paying it over, to make it available for costs that you may incur later during the year.

**Please note also:** You may apply for a rebate only regarding your current year of study, not retroactively for previous years. To qualify for this rebate, you have to be a student with South African citizenship, the parent or guardian of a student with South African citizenship who is financially responsible for the full student fees account, or an international student with a valid permanent residence permit in the RSA. Other international students and students who are bursary holders do not qualify.



### **5.2.2 Rebate on study fees for persons from the same immediate family**

If three or more persons from the same immediate family are each registered for a full-time programme at SU, a rebate of 10% per student may be granted on the study fees of each student. This rebate may be requested only for the current year of study, not retrospectively for previous years. The parent or guardian must request the prescribed form from the Student Fees Section, complete it and return it to them for processing. The form is also available at <http://my.sun.ac.za> under “Finances”, “Payment Options”. Fax the completed form to 021 808 3739 or e-mail it to [studentaccounts@sun.ac.za](mailto:studentaccounts@sun.ac.za).

The above rebate does not apply to the module or programme fees component of the study fees of programmes at USB, SPL and the MPhil (Information and Knowledge Management) at the Department of Information Science.

## 6. ACADEMIC EXPENDITURES (STUDENT FEES)

### 6.1 Application fee (all programmes)

The application fee for 2021 is R100 and must accompany your application for admission. The amount is payable once per application per programme, or for the duration of continuous annual registration as special student. The application fee is not used to cover any other costs and is thus not refundable.

**The application fee also applies to international students applying at the University of Stellenbosch Business School. Other international students do not pay application fees.**

**Please note:** For some programmes, specific closing dates are set for applications. Consult the SU Almanac in Part 1 (General) of the Calendar, the University's website or the Calendar part for the specific faculty to ensure that you apply for admission to your proposed programme in time.

### 6.2 Selection fee (selected programmes)

If you have been selected for one of the programmes listed below, you have to pay the applicable selection fee within a month after selection. If you proceed to register for the programme at SU, we will use this amount in partial payment of your student fees account. However, if you do not enrol at SU or if you register for a programme other than the one you have been selected for, you will forfeit the selection fee.

Undergraduate programmes in the Faculty of Medicine and Health Sciences	R1 000
Undergraduate programmes in Law	R550
BScHons in Biokinetics (Faculty of Medicine and Health Sciences)	R1 000

### 6.3 Study fees

#### 6.3.1 Registration dates

The official registration dates differ for first-year and returning undergraduate students, special students, and first-year and returning postgraduate students. Consult the notice that you received regarding registration or visit <http://my.sun.ac.za/english/> for the date of registration applicable to you.

**Registration for first semester**

26 MARCH	Last day for late registration for undergraduate, special, diploma, certificate and honours students (excluding master’s and doctoral students)
31 MARCH	Last day for registration for master’s and doctoral students (Earlier registration dates apply to some structured master’s programmes. Confirm with programme coordinators.)

**Registration for second semester**

20 AUGUST	Last day for registration for the second semester
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**6.3.2 Late registration**

If you register for a programme after the closing date, you have to pay the compulsory first instalment as well as the late-registration fees set out below immediately. Should you be allowed late registration for one or more modules, the following registration fees apply, the following fees apply:

Fee for registration after the official closing date	R500
Late-registration fee per module	R100

**6.3.3 Study fees levied for all students**

Study fees for all undergraduate and special students are levied per module registered for. To calculate the outstanding amount of your study fees for the year, after you have paid the compulsory first instalment, look up the curriculum in the part of the Calendar for the specific faculty or faculties to determine which modules you want to and/or are required to take.

Study fees are levied per module for all undergraduate programmes and for most postgraduate programmes. In the following exceptional instances, however, fees are levied per programme: all registrations for doctoral programmes, and registrations for some diploma and master’s programmes that are offered at certain faculties.

**6.3.3.1 Fees per module (undergraduate, postgraduate and special students)**

Determine the total cost of a specific module (tuition fees *and* related module and/or programme costs) by compiling a quotation at <http://www.maties.com>. Click on “Fees” and select “Provisional statement of fees (quotation)”. Select the programme under which the module resorts. If the module does not appear on the list, select any module shown in order to proceed to the screen where you can add an optional module by typing in the first three letters of the module’s name. Select the correct module from the list offered.

Alternatively, if you know the module code, you can enter it and the relevant module will be shown immediately. Add the module, cancel the previous/first module (which you selected just to

proceed) and complete the quotation to obtain a formal report of the cost.

## **6.4 Student card**

Each person who registers for the first time as a student is issued with a student card (photo identity card) at R80 per card.

This is an electronic card which identifies you as an SU student.

**Please note:** Look after your student card carefully, because you must be able to present it to attend classes and write exams.

Returning students keep the student cards that they received upon first time registration. Therefore, you have to bring along your student card each consecutive time that you register in order for us to reactivate your card for the new academic year.

You can do the following using your student card:

- Gain access to University buildings, such as the SU Library.
- Use printing and photocopying facilities.
- Reserve meals.
- Use laundry facilities.
- Make use of computer user areas.
- Buy academic books (available to bursary students only if permitted by the bursary regulations).

A specific condition attached to the use of your student card is, among other things, that you accept liability for all financial transactions concluded with the card while it is valid.

If you lose your student card or if it is damaged, you may have a new card activated at the IT HUB in Admin A against payment of R80, subject to the stipulations at 4.2.3.

### **6.4.1 Deposit for printing**

When you use your student card for the first time for printing, a deposit is debited to your student fees account for the use of the University's printing facilities. As from 2019, the printing quota is used for making photocopies, too.

Once your printing quota is depleted, you may replenish it repeatedly in order to continue using these facilities. You may replenish your printing quota UNTIL 14 AUGUST at <http://www.sun.ac.za/useradm>, or by using the SnapScan application.

AFTER 14 AUGUST, you can replenish it only by means of a payment at the cashiers or an online payment at <http://my.sun.ac.za>, (under "Finances", "Payment Options"), or by using the SnapScan application. If your printing quota has not been depleted by the end of the academic year, we subtract the remaining amount from your student fees account.

## **6.5 Study-related expenditures: programme costs and module costs**

From 2016, all study-related expenditures from two categories are bracketed together: as “programme and/or module costs”. Student fees accounts thus reflect *programme and/or module costs* as one amount for each of the facilities above, instead of separate entries for different additional study-related expenses, such as running costs, programme levies, laboratory fees, materials fees, travelling expenses and membership dues for academic societies.

Study fees previously levied as USB, SPL or MIKM components also reflect as *programme and/or module costs* on student fees account since 2016.

### **Fees per module (undergraduate, postgraduate and special students)**

Refer to 6.3.3 for directions on how to go about determining the total cost of a single module.

### **6.5.1 Programme costs for Engineering students**

#### **6.5.1.1 Undergraduate programmes**

For undergraduate Engineering students, materials fees, travelling expenses and laboratory fees are not levied separately for each module of which the home department is located at the Engineering Faculty itself (see Part 11 of the Calendar to determine the home department of a module). One consolidated amount, “Programme Levy”, reflects on your student fees account. The Programme Levy includes a component that is used to upgrade student facilities and to replace equipment and other smaller items in the undergraduate laboratories. The Programme Levy is a fixed amount for all undergraduate Engineering programmes, regardless of the number of modules for which you have registered in the year concerned. If you formally discontinue your studies, the Programme Levy is handled according to the applicable regulations as described in paragraph 7.1. If you are registered for only ONE SEMESTER MODULE in a year, you may request the Faculty Manager by no later than 31 May of that year to reduce the Programme Levy by 50%. The maximum amount for this cost is R8 392 in 2021.

#### **6.5.1.2 Postgraduate Programmes**

For postgraduate Engineering students in the following programmes, materials fees, travelling expenses and laboratory fees are not levied separately for each programme or module of which the home department is located in the Engineering Faculty itself:

- Doctor of Philosophy in Biomedical Engineering,
- Master of Engineering Science in Biomedical Engineering (structured and research), and
- Postgraduate Diploma in Engineering Science.

(See Part 11 of the Calendar (Engineering) to determine the home department of a module). One consolidated amount for study-related additional expenses in the Faculty of Engineering, “Programme Levy”, reflects on your student fees account. The Programme Levy includes a component that is used to upgrade student facilities and to replace equipment and other smaller items in the postgraduate laboratories. The Programme Levy is a fixed amount for the postgraduate Engineering programmes listed above, regardless of the number of modules for which you have

registered in the year concerned. If you formally discontinue your studies, the Programme Levy is handled according to the applicable regulations as described in paragraph 7.1.

**Please note:** Module and programme costs are set by the academic departments themselves. After approval, these are relayed to be levied against the relevant student accounts. Therefore, please direct all enquiries about module and/or programme costs to the academic department concerned.

### **6.5.2 Membership dues for non-academic registered student societies**

Membership dues for non-academic student societies are automatically debited against your student fees account, provided that the society concerned be registered with the Student Representative Council and that you have registered in person via the student portal as a member of this society, after academic registration. Contact the chair of the society concerned to find out the membership dues for the specific year. The contact details for all registered societies are available at: <http://www.sun.ac.za/english/students/student-societies>.

### **6.6 PSO membership dues**

In terms of a resolution by Council, all students in private lodgings, except those stated below, are automatically members of the Private Students' Organisation (PSO), and PSO membership dues are debited against their student fees accounts.

The following exceptions apply in this regard:

- students at USB
- students of the Faculty of Military Science at Saldanha
- postgraduate certificate students
- postgraduate diploma students
- master's students and
- doctoral students.

The amount for 2021 is R371. Please address enquiries in this regard to the Centre for Student Communities at [pso@sun.ac.za](mailto:pso@sun.ac.za).

### **6.7 Parking fee**

Students or staff members wishing to park private motor vehicles on University premises must register their vehicles electronically at the relevant University division. Registration of a motor vehicle is a prerequisite for parking on University premises, but does not guarantee a parking bay. Consult the web page at <http://www.sun.ac.za/mobility-parking> for the following: various types of parking available, the application and allocation procedures, related costs and payment mechanisms.

## **6.8 Registration for supplementary work**

If you are doing one or more supplementary modules with a view to improving your class marks, but attend no classes, you are nonetheless liable for the full study fees for the module(s) concerned. However, the academic department concerned may exempt you at its discretion, either in part or in full from any applicable module and/or programme costs payable with regard to the module(s) and/or programme concerned. The official documentation regarding such exemption must reach the Student Fees Section in good time.

## **6.9 Dean's concession examinations**

Under specific circumstances, final-year students who meet the requirements may be granted a special examination known as a dean's concession examination. If you have been granted a dean's concession examination for January 2022, the R1 067, payable in that regard will be debited against your student fees account.

See also "Dean's concession examination" in Part 1 of the Calendar.

## **6.10 Repeating programmes or modules**

If you have to repeat a programme or any module(s), you have to pay all the usual fees once again.

## **6.11 Readmission after unsuccessful studies**

If you have failed at your studies, you may apply in writing for readmission. Applications have to reach the Registrar BEFORE OR ON 15 JANUARY. You have to complete a fully motivated application form personally and send it to the Registrar together with proof of payment of the non-refundable amount below. The Readmission Appeals Committee considers all applications for readmission, and their decision in this regard is final.

Amount payable upon application for readmission: R425 for readmission in January 2022. Also see "Readmission after unsuccessful studies" in Part 1 of the Calendar.

The general rule that you may register only after your student fees account has been settled in full and the compulsory first instalment has been paid applies to students who are readmitted, too.

Please note this process is currently under review. The changes will be communicated in due course.

## **6.12 Academic transcripts and duplicate certificates**

By way of standard University procedure you will receive at your graduation ceremony an English as well as an Afrikaans copy of your degree, certificate or diploma along with a free, complete academic transcript in English and Afrikaans.

As a current or former SU student, you may request a copy of your academic transcript and/or duplicate certificates, for which you must pay the fees below at the cashiers, should you have no outstanding debt on your student account:

Type of document	Amount payable
Academic transcript	R70
Duplicate certificate	R95

### **6.13 Suspension (forfeiture of fees paid)**

Should Council temporarily or permanently divest you of the rights and privileges that you enjoy as a student, or temporarily or permanently refuse you further admission as a student, you will forfeit all claims to the University's reimbursing monies that you have already paid or the University's reducing or exempting you from fees payable to the University.

### **6.14 Debts written off by decision of Council**

If you have graduated as a student or have failed to complete your studies, but still have outstanding debt with the University, an internal process may be followed by the University itself to request approval by Council that your debt be written off. Should Council approve this request and you return to Stellenbosch University for further studies, the balance that was written off on the financial system will be transferred back to your student fees account. You must settle this unpaid debt before you will be allowed to register for the new academic year.



## **7. DISCONTINUATION AND/OR CANCELLATION**

### **7.1 Discontinuation of studies**

If you leave the University without having completed your study programme, you must notify the Registrar in writing that you are discontinuing your studies and for what reason(s). If you have stayed in University accommodation, you have to cancel your residence accommodation separately at the Centre for Student Communities. The discontinuation form is available from the Contact and Client Services Centre: [info@sun.ac.za](mailto:info@sun.ac.za); 021 808 9111.

If your written notice states no date of discontinuation, we will use the date of receipt of your notice to calculate the amount that you owe the University.

If you discontinue your studies AFTER 31 MARCH of the same academic year for which you registered, you are liable for the amounts below *in addition to* other fees (i.e. other than study fees) levied against the account:

- the full study fees for any first-semester modules that you registered for;
- half of the study fees for any year modules that you registered for; and
- half of the additional studies-related costs – i.e. module and/or programme costs – that were levied against your student fees account for the year concerned.

If you discontinue your studies AFTER 31 JULY, you are liable for the total amount of your student fees account for the year concerned.

If you registered for second-semester modules *only* and gave formal notification as set out above BY 15 AUGUST of the same academic year that you registered for, pro rata reimbursement of study fees may be considered.

These rules apply also to postgraduate students whose study fees are calculated per module and who want to discontinue modules after the closing dates set above.

Should you leave the University without settling your student fees account in full, you are liable for compound interest on the outstanding amount at prime bank rate, calculated from the date on which you left the University.

### **7.2 Discontinuation of studies – USB programme costs**

USB students register in January for all modules offered in that particular academic year. However, the modules start at different times. Study material is distributed before commencement of a module. If you discontinue your studies, you are liable for USB module costs as follows:

- the full USB module cost for modules of which half the sessions or more have been presented;
- 50% of the USB module cost for modules of which more than 0%, but less than 50% of the sessions have been presented;

- no costs for modules that have not yet been presented.

The policy regarding SU study fees remains unchanged and will be applied as set out in 7.1 above.

Please direct enquiries to the programme co-ordinator at USB.

## **7.3 Cancellation of University accommodation**

### **7.3.1 Procedures and regulations for the cancellation of residence accommodation (prospective students)**

If you want to cancel your residence accommodation, you must do it in writing or per e-mail. If you are a prospective student and want to cancel your residence accommodation, you have to send an e-mail to [info@sun.ac.za](mailto:info@sun.ac.za) for the attention of the Residence Placement Office, providing your student number and the reason(s) for cancellation.

If you fail to give the prescribed notification, no refunding of the acceptance amount that you paid will be considered.

We accept the date of receipt of the written notification as the official date to be used in calculating any amount owed.

If you cancelled your residence accommodation, the acceptance amount will be managed as follows:

- If you cancel ON OR BEFORE 31 OCTOBER of the year preceding the year of accommodation, you will be refunded the full residence acceptance amount.
- If your residence acceptance amount has to be refunded, you must complete the banking details form. The form is available on the website for prospective students (under “Fees”, “Payment Options”).
- If you cancel AFTER 31 OCTOBER, a cancellation fee of R800 applies.
- If you cancel more than a week after the NSC results have been released in January of the relevant year of accommodation, regrettably you forfeit **the full residence acceptance fee**.
- If you have not shown up by the time that the welcoming programme commences, you forfeit the full residence acceptance amount. The Residence Placement Office will cancel your placement, too.
- If you do not obtain admission to the University or if, for reasons beyond your control, you cannot make use of the residence placement for which you have already paid, you may request that the residence acceptance amount be refunded. You must submit a fully motivated letter addressed to the Residence Placement Office (mail to [info@sun.ac.za](mailto:info@sun.ac.za)).
- The refunding of any amount is at the discretion of the University.

Residence placements are granted for the full academic year. If you cancel your placement during the academic year, you are liable for a cancellation fee of 30% of the residence fees still owing.

### **7.3.2 Procedures and regulations for the cancellation of residence accommodation (present students)**

#### **7.3.2.1 Cancellation in the preceding year**

- If you are an enrolled student and you cancel your residence accommodation ON OR BEFORE 30 SEPTEMBER of the year preceding the year of accommodation to which the cancellation applies, you are liable for no accommodation fees for the following year.
- If you cancel after 30 September, but before the start of the academic year, the University will levy a cancellation fee as follows: cancellation of accommodation AFTER 30 SEPTEMBER of the year preceding the year of accommodation to which the cancellation applies – R1 000; AFTER 31 OCTOBER – R2 000; AFTER 30 NOVEMBER – R3 000.

#### **7.3.2.2 Cancellation after the start of the academic year**

- If you are an enrolled student and want to cancel your residence placement, you have to notify the Residence Placement Office in writing by e-mailing the prescribed forms to [info@sun.ac.za](mailto:info@sun.ac.za) or by completing the forms at the Residence Placement Office.
- We accept the date of receipt of the written notification as the official date for calculating any amount owed.
- You are liable for a cancellation fee of 30% of the residence fees still owed at the date of cancellation.
- You have to evacuate your residence room on the day of cancellation.
- If you cancel your residence accommodation because of illness and submit a satisfactory medical certificate, you may be exempted from the cancellation fee.
- The refunding of any amount is at the discretion of the University.

## 8. INTERNATIONAL STUDENTS – FEE INFORMATION FOR 2021 (STELLENBOSCH CAMPUS)

### 8.1 Minimum compulsory initial payment for international students

- If you are an international student (excluding international students with permanent residence in South Africa, diplomatic status students and students who are refugees), you are required to make a minimum compulsory initial payment towards your tuition fees and pay an international tuition fee (ITF) (where applicable) in full before registration. See the applicable table below.
- The ITF represents an additional fixed amount charged annually and is payable in full prior to registration. This amount is applicable to residential and non-residential programmes. Students who register in the second semester of a specific academic year will still be charged the full ITF, as applicable, which is payable for each academic year of registration. The academic year runs from January to December.
- A minimum compulsory initial payment for residence fees and meal quotas (where applicable) is also required. See par. 8.3.6 further on in this chapter for more details.
- The total payable before registration is not the full costs. Final payment is due ON 31 MAY for first-semester enrolments and ON 30 SEPTEMBER for second-semester enrolments.

<b>SADC* countries (which includes Namibia) and Rwanda</b>			
Category	Minimum compulsory initial payment towards the tuition fee	ITF	Total payable before registration
Undergraduate	R60 000	R0	R60 000
Certificates	R45 000	R0	R45 000
Diplomas	R45 000	R0	R45 000
Honours	R45 000	R0	R45 000
LLM	R45 000	R0	R45 000
Master's	R45 000	R0	R45 000
Doctoral	R30 000	R0	R30 000

<b>AFRICA (beyond the SADC* countries and excluding Rwanda)</b>			
<b>Category</b>	<b>Minimum compulsory initial payment towards the tuition fee</b>	<b>ITF</b>	<b>Total payable before registration</b>
Undergraduate	R60 000	R28 500	R88 500
Certificates	R45 000	R28 500	R73 500
Diplomas	R45 000	R28 500	R73 500
Honours	R45 000	R28 500	R73 500
LLM	R45 000	R28 500	R73 500
Master's	R45 000	R0	R45 000
Doctoral	R30 000	R0	R30 000
<b>REST OF WORLD (Outside of Africa)</b>			
<b>Category</b>	<b>Minimum compulsory initial payment towards the tuition fee</b>	<b>ITF</b>	<b>Total payable before registration</b>
Undergraduate	R60 000	R57 000	R117 000
Certificates	R45 000	R57 000	R102 000
Diplomas	R45 000	R57 000	R102 000
Honours	R45 000	R57 000	R102 000
LLM	R45 000	R28 500	R73 500
Master's	R45 000	R28 500	R73 500
Doctoral	R30 000	R0	R30 000

\*SADC countries: Angola, Botswana, the Comoros, DRC, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Seychelles, Swaziland, Tanzania, Zambia and Zimbabwe. (Note that Rwanda is also counted with these countries.)

### **8.1.1 Students exempt from paying the international tuition fee (ITF)**

- The ITF is not charged to the student fees accounts of students from SADC and Rwanda.
- The ITF is not charged to the student fees accounts of students with permanent residence, refugee status or diplomatic status in South Africa.

- For non-SA students with permanent residence in a SADC country or in another country in Africa, the ITF is charged to the student fees account of the non-SA student according to the region where the student has permanent residence.
- No ITF is charged to the student fees accounts of doctoral students and students in postgraduate programmes on the telematic platform (interactive telematic education)
- For students at the USB, the ITF is not charged to the student fees accounts of students from Africa and master’s and PhD students.

## 8.2 Compulsory first instalments of residence fees and meal quotas

<p>Compulsory first instalment of residence fees = R25 000</p>	<ul style="list-style-type: none"> <li>• An acceptance amount of R7 300 forms part of the compulsory first instalment of R25 000</li> <li>• The difference of R17 700 must be paid prior to or on registration.</li> <li>• For information regarding residence fees, please refer to 3.2 Accommodation fees per type of University accommodation.</li> </ul>
<p>Compulsory first instalment of meal quota</p>	<p>R15 000 (for residences with catering)</p> <p>A package for 3 standard meals per day, 7 days a week amounts to approximately R25 335</p> <p>Please note that only meals taken will be deducted and more expensive meal options can deplete the quota prematurely.</p>

## 8.3 International students with permanent residence in SA and refugees

- If you are an international student with permanent residence in SA, diplomatic status student or a student who is a refugee, you pay student fees as SA students do.
- For information regarding payment options available, please refer to par. “4.1.1 Compulsory first instalment on study fees”.
- All amounts in arrears on your student fees account for a specific year have to be paid in full before you will be allowed to register for the following year

## **8.4 General Information**

### **8.4.1 Modes of study**

There are three possible modes of study:

- Residential: the candidate is typically on campus continuously.
- Non-residential: the candidate attends modular sessions as required or meetings with their supervisor and is in South Africa for a period shorter than three months at a time.
- Telematic: a candidate is enrolled for a programme offered on the telematic platform (Interactive Telematic Education).

### **8.4.2 Classification of fees**

- Tuition fees, the international registration fee and the ITF (if applicable) will automatically be charged to your account, usually by the month-end after registration.
- If you notice that these fees were not charged to your student account, please do not hesitate to contact the SU International finance office at [suifinance@sun.ac.za](mailto:suifinance@sun.ac.za).
- As you use academic services, the associated fees will be charged to your student account. As a is a compulsory fee, R80 will be charged as a student card fee.

### **8.4.3 International registration fee (IRF): direct enrolment students**

- The IRF is payable annually by most international students, including asylum seekers, according to their citizenship. Permanent residence holders, refugee status and diplomatic status students do not pay IRF.
- In general, if your permanent residence and refugee status application is successful by the last date for registration (as determined by the University Calendar, Part 1) for the current academic year, you will be allowed to register with this status. However, if your permanent residence and refugee status becomes effective after this date, it will only be taken into consideration at the registration period of the next academic year.
- For non-SA students with permanent residence in another country in Africa, the IRF is charged according to the region where a non-SA student has permanent residence.
- If you register as a student in the second semester of a specific academic year, the applicable IRF will be charged as for the whole academic year. The academic year runs from January to December.

#### **8.4.3.1 Residential degree-seeking international students**

IRF for SADC citizens = R4 500

IRF for non-SADC citizens = R9 530

### 8.4.3.2 Non-residential degree seeking international students

Non-residential student refers to a candidate attending modular sessions as required or meetings with his supervisor and who are in South Africa for a period shorter than three months at a time. A non-residential degree-seeking international student must pay a reduced IRF amount indicated as follows.

IRF for SADC citizens = R1 500

IRF for non-SADC-citizens = R3 175

### 8.4.4 International registration fee (IRF): indirect enrolment students

- Indirect enrolment students are students who apply and enrol indirectly as students, i.e. students who apply through an international recruitment organisation or through a third party, like a government agency. This does not affect the IRF for students out of the SADC.
- The IRF for indirect enrolment is charged annually for the set duration of the programme concerned. If an indirect enrolment student continues with studies in a programme beyond the set duration of the programme, the IRF for direct enrolment will be charged. The set durations are as follows:

Bachelor's: 3 or 4 years

Honours, Certificates, Diplomas, Master's: 1 year

PhD: 2 years

#### **IRF for indirect enrolment amounts:**

- Students from rest of Africa (excluding SADC countries and Rwanda) = R28 590
- Students from rest of the world = R77 240

### 8.4.5 Academic service fees (estimated)

- Academic service fees is charged annually.
- An amount of R4 100 is estimated for academic service fees vir 2021 and entails among others the expense of the student card, of photocopies, of printing, of washing, of gym membership and of societies' membership, as well as material fees and laboratory fees. This estimated amount is mostly applicable to sponsored students to give sponsors an idea of how much to allocate.
- Unused academic service fees can be reimbursed at the end of the academic year or carried over to the next academic year.



## 8.5 Bursary students

- Written proof that a bursary has been awarded, indicating specifically the amount of the bursary and the expected date of payment, must be submitted to the SU International finance office, preferably before registration. However, it may also be submitted to the SU International finance office during registration.
- If you can submit written proof to the SU International finance office that a bursary has been granted to you for the programme you are registering for in a particular year, you may be exempted from the minimum compulsory initial payment by the date of registration, if the bursary is sufficient to cover the minimum compulsory initial payment.
- If the bursary you have received is less than the minimum compulsory initial payment, you are responsible for paying the difference yourself on the date of registration.
- Proof of bursaries can be e-mailed to the applicable financial official using one of the addresses listed below, with your student number clearly indicated in your e-mail.
  - Stellenbosch Campus: [suifinance@sun.ac.za](mailto:suifinance@sun.ac.za)
  - Tygerberg Campus: [mdamon@sun.ac.za](mailto:mdamon@sun.ac.za)
  - USB: [sonjavz@usb.ac.za](mailto:sonjavz@usb.ac.za)

## 8.6 General comments

- Fees and payment requirements differ for international students, with a distinction between international students from the SADC region (and Rwanda), international students from Africa beyond the SADC, and international students from the rest of the world.
- You will not be allowed to register if the minimum compulsory initial fee (see tables under 8.1) has not been received prior to registration.
- A minimum of 14 working days as turnaround time for the payment to be reflected in Stellenbosch University's bank account will be permitted. You will not be able to register or activate your student card for academic services, should the funds fail to be reflected in Stellenbosch University's bank account inside the turnaround time. and an additional late payment fee will be charged in such cases.
- Asylum seekers are dealt with according to their citizenship and are expected to pay their full fees prior or on registration.
- All outstanding fees owed to the University is payable in full BY 31 MAY 2021 for first-semester enrolments and BY 30 SEPTEMBER 2021 for second-semester enrolments.

- If your student fees account is not settled by the applicable date, your student fees account will be blocked, interest will be charged and no academic results will be made available. Furthermore, no letter of continuation for study visa purposes will be issued if you have outstanding fees.
- Since your fees account is based on your academic load and the academic services you use, it is your responsibility to check your student account regularly during the year.

## 9. STUDENT FEES ALMANAC 2021

January	
4	Payment of compulsory first instalment of study and accommodation fees (if applicable) on date of registration for the group of students concerned (Tygerberg Campus) in order to have student cards activated and avoid levying of interest
15	Last day for applying in writing for readmission, except for the faculties of Science, AgriSciences, Economic & Management Sciences, Engineering, and Medicine and Health Sciences, which all have earlier due dates, and for payment of readmission fee (to be included with readmission application)
15-31	Payment of compulsory first instalment of study and accommodation fees (if applicable) on date of registration for the group of students concerned in order to have student cards activated and avoid levying of interest

February	
12	<ul style="list-style-type: none"> <li>Last day for payment of compulsory first instalment of study fees on date of registration for undergraduate, special, diploma and honours students <i>who registered late</i>, in order to have student cards activated and avoid levying of interest</li> <li>Final registration day for <i>new</i> students following a structured M programme (earlier registration dates apply to some structured M programmes; confirm with your programme coordinator), and last day for registration for <i>returning</i> master's and doctoral students; payment of compulsory first instalment of study fees in order to have student cards activated and avoid levying of interest (applies to both these groups)</li> </ul>
26	First monthly forwarding of student fees accounts via e-mail

March	
2	<ul style="list-style-type: none"> <li>Last day (one week after the NSC results were released ON 23 FEBRUARY 2021) for prospective students to cancel residence placement for the current year without forfeiting the full residence acceptance fee (also see Section 7)</li> </ul>
9	Last day for submission of completed debit order application forms at Student Fees Section; late applications will be considered, subject to prepayment
26	Last day for registration and payment of compulsory first instalment of study fees on date of registration for <i>new</i> master's (thesis) and doctoral students in order to

## Student Fees

	have student cards activated and avoid levying of interest
31	<ul style="list-style-type: none"> <li>• Last day for submission of completed application forms to qualify for a 3% rebate on tuition fees on the grounds of having paid the study fees for the year in full (see Section 5)</li> <li>• Last date for discontinuation of studies to qualify for the possibility of full or partial reimbursement of study fees after discontinuation (see Section 7), notwithstanding the entry at 30 APRIL below</li> </ul>

### April

6	Last day for capturing of submodules for postgraduate students by departmental representatives in order to generate complete student fees accounts
30	Final day for officially discontinuing first-semester modules with faculty administrators in Admin A; see also the last entry at 31 MARCH above

### May

15	Final day for students to submit applications for readmission with a view to the second semester of 2021, and for payment of readmission fee (to be included with readmission application).
31	LAST DAY FOR PAYMENT OF AT LEAST 75% OF STUDY, ACCOMMODATION AND OTHER FEES WITH REGARD TO 2021.

### July

13	Final day for submitting applications for admission with a view to the second semester of 2021, excluding readmission applications (which already closed ON 15 MAY).
30	Last date for discontinuation of studies to qualify for the possibility of partial reimbursement of study fees of <i>year modules</i> after discontinuation (see Section 7)

### August

2	Last day for registration for the second semester (closing date for applications: 15 JULY)
13	<ul style="list-style-type: none"> <li>• Last day for changes to meal, laundry, printing and internet quotas (the latter after the limit has been reached) on student fees accounts; AFTER 14 AUGUST, these quotas may be replenished only by means of a cash</li> </ul>

## Student Fees

	<p>payment at the cashiers, an online payment (at the student portal <a href="http://my.sun.ac.za">http://my.sun.ac.za</a>) or making use of the SnapScan application for prepayments.</p> <ul style="list-style-type: none"><li>• Last date for discontinuation of studies by students who registered in the second semester in order to qualify for the possibility of full or partial reimbursement of study fees after discontinuation (see Section 7), notwithstanding the entry at 28 SEPTEMBER below</li><li>• Last date for levies against student fees accounts</li></ul>
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### September

27	<ul style="list-style-type: none"><li>• Final day for discontinuing second-semester and year modules with the faculty administrators in Admin A; also see the relevant entry at 13 AUGUST above</li><li>• LAST DAY FOR PAYMENT OF BALANCE OWED ON STUDY, ACCOMMODATION AND OTHER FEES WITH REGARD TO 2021</li></ul>
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### October

29	Last date for faculties to submit student fees forms, indicating tuition fees and other study-related additional fees (module and programme costs) for the next year, unless another arrangement has been communicated
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### November

30	Last date for final payment of student fees accounts by students who wish to graduate in December
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### December

10	Closing date for staff members who qualify for the staff rebate – for themselves, their spouses or their children – to apply for such rebate via sun-e-HR
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